



2024-25



SRI GURU NANAK DEV KHALSA COLLEGE
(University of Delhi)
Accredited Grade "A" by NAAC

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Chairman's Message



It gives me immense joy to welcome all of you to Sri Guru Nanak Dev Khalsa College— named after the first Guru, Sri Guru Nanak Dev Ji—that upholds the values of Sikhism and strives to foster not only academic excellence but also the spiritual and moral growth of its students. As all of you begin your journey with us, I urge you to reflect on the timeless teachings of our Gurus: “*Kirt Karo*” (work hard in an honest way), “*Naam Japo*” (remember the name of God), and “*Vand Chakho*” (share everything with those in need). These principles are not just religious tenets but guiding lights that inspire us to become compassionate and responsible members of society.

At our college, we are dedicated to nurturing the next generation of leaders, innovators, entrepreneurs, and change-makers imbued with these values. We believe that by instilling a sense of service, integrity, and excellence in our students, we are preparing them not only for successful careers but also to make meaningful contributions to the world around them. Alongside these values from our cherished past, we are also aware of the rapidly evolving present where the demand for new skills and knowledge is constant. Our institution is also committed to equipping each of you with the necessary tools and expertise to make your way in the present modern world. Through our updated curriculum, technical facilities, and partnerships with industry leaders, we strive to ensure that you are well-prepared to meet the challenges and opportunities of the times.

As you embark on this transformative journey, remember that you are not just students; you are torchbearers of a legacy rooted in Sikh principles and academic rigor. Seize every opportunity to learn, grow, and contribute positively to our community and beyond.

I would also take this opportunity to express my gratitude to the management committee, headed by S. Harmeet Singh Kalka—President, Delhi Sikh Gurdwara Management Committee—for their unwavering financial and moral support and immense contribution to the college infrastructure. Here, I would also like to express my appreciation for the exceptional leadership and contribution provided by the Principal Prof. Gurmohinder Singh.

S. Sukhbir Singh Kalra
Chairman

From the Principal's Desk



As the principal of this Institution, it is my privilege to extend a very warm welcome to all the new admissions of 2024 batch as they embark on their academic journey at Sri Guru Nanak Dev Khalsa College. Dear students, you all are now part of the vibrant community of our college's rich academic heritage and robust co-curricular activities. Our attempts to nurture not just the minds of our students, but transform them into holistic individuals have been validated by the Grade "A" that has been accredited by NAAC; and we continue to uphold our promise of taking learning beyond textbooks to mould you all into well-rounded individuals who are eager to explore the increasingly complex ecosystem of our world.

Behind our achievements lie the unstinting efforts of the successive Governing Bodies of our college, commendable guidance of Delhi Sikh Gurdwara Management Committee, relentless sincerity of our academic and non-academic staff, and the hard work of our talented students who, I am sure, will provide you all with great peer guidance. As you settle into our campus, I encourage you to embrace all the opportunities that come your way. Engage actively in our cultural activities, participate enthusiastically in our clubs and societies, and take advantage of the resources and support systems available to you. There are interactive teaching-learning modules within our IT enabled classrooms which make learning an enjoyable experience by making knowledge accessible to all our students. The college library and computer labs remain well stocked to meet the academic needs of the students. All our co-curricular and extra-curricular activities are geared towards sensitising you all to the challenges faced by our community and humanity in general. Whether your interests lie in academics, sports, arts, or community service, there is something here for everyone. Remember, you are not just joining a college; you are becoming a part of a legacy that values knowledge, innovation, and inclusivity. Our institution prides itself on the excellence of its inclusive environment and its academic and cultural tapestry. Our faculty members more than make up for the infrastructural constraints by keeping abreast of the latest developments in the teaching-learning process and including new pedagogical methodologies within the classroom teaching. As your principal, I assure you that all of us are committed to your success. Feel free to reach out to us with any questions or concerns you may have. Together, let us make your time here at Sri Guru Nanak Dev Khalsa College truly transformative and memorable.

Prof. (Dr.) Gurmohinder Singh

About the College



Initially named after the ninth Guru of the Sikhs, this institution began its journey as Sri Guru Tegh Bahadur Khalsa (Evening) College in 1973. Securing the approval to start M.Com. course in the academic year 1988-89, its nomenclature changed to Sri Guru Tegh Bahadur Khalsa Post-Graduate (Evening) College. With the coming of academic year 2005-06, the college gained the status of a full-fledged Day College and was renamed Sri Guru Nanak Dev Khalsa College after the first Sikh Guru. As a constituent college of the University of Delhi, the college is now registered under Section 2f and 12B of the UGC Act 1956, and is managed by the Delhi Sikh Gurudwara Management Committee—its parent body that prides itself in managing quality educational institutions all over India. The institution has lived up to the vision of its parent body to complete 50 years of exemplary service in the field of education.

The College has constantly strived to achieve academic excellence, coupled with the all-round development of its students, since its inception. Inspired by the iconoclastic teachings of Guru Nanak Dev Ji, who demolished many false beliefs to show the world a modern way of life, the college endeavours to inculcate the combined spirit of scientific temper and authentic spirituality. Building the character of its students along the values of *Kirt Karnā* (To work honestly and earn by the sweat of one's brow), *Nāam Japnā* (Always remembering the name of God) and *Vand Chhakhnā* (Sharing with others), the institution encourages them to believe in equality of all human beings before God and share equitably with the less fortunate one (*Māanas Kī Jāat Sabhai Ekai Pehchanbo*). NSS and NCC wings of the college, along with various student-societies, pursue this vision of Guru Nanak Dev Ji by actively engaging students with community work such as educating the under-privileged sections of society, doing social work in the slums, and spreading awareness about consumer rights, financial literacy etc.

With more than 2000 students on its rolls in the various courses that are offered, the college promotes a culture of equality and strives to keep pace with a constantly evolving world. Its aim is to disseminate formal education to help students achieve their full potential as budding professionals as well as useful members of the society. This objective has borne rich harvest as it is regularly delivering university position-holders and producing outstanding sportspersons and Olympians of national fame. On the other end of the spectrum lies the achievements of Art and Culture Society that is regularly winning laurels and is leaving its imprints on the cultural landscape of the university.

Our Vision:

“To be an institution of repute, with a humane face, that is dedicated to academic excellence and social transformation by improving the quality of life of its students.”

Imparting education to evolving scholars and empowering them through capacity-building, the College fashions their young minds by enabling them to think, imagine, analyse, assess, and express themselves through activity-based learning. The vision remains to turn Sri Guru Nanak Dev Khalsa College into a viable intersection of academic excellence and moral values. It is only in this manner that the college can meaningfully contribute to community development by providing fair access to the poor and socially disadvantaged groups in the light of changing economic, social, and cultural developments. The college remains dedicated to providing all assistance—technical, infrastructural, informational, or motivational—to students and help them excel in life.

Our Mission:

Our mission is to realize the vision by developing life-long learners—equipped with specialised knowledge, enhanced skill sets and humane values—who are not only employable and entrepreneurial but are also able to contribute meaningfully to social development. We endeavour to make our students see themselves as agents of change in the globalised world, confident of taking up professional and societal challenges with passion and maturity.

The College has the following mission:

- To develop skilled human resource by instilling scientific outlook.
- To facilitate learners with opportunities and hone their leadership potential to meet contemporary challenges.
- To disseminate inclusive knowledge by sensitizing them towards social concerns, human rights, gender, and environmental issues.

Admission Guidelines

1. Admissions to the Undergraduate Programs of the University of Delhi will be based on the scores obtained in CUET (UG)– 2024.
2. An eligible candidate desirous of seeking admission to the Undergraduate Program(s) of the University of Delhi for the academic session 2024-25 must read the contents of the Bulletin of Information, as well as the notifications, updates and information published on the admission website of the University of Delhi very carefully.
3. The candidate must have studied and passed Class XII Examination or its equivalent from a single recognized board.
4. The candidate must have passed Class XII examination of any Board / University examination in India, or any foreign country recognized as equivalent to the 10+2 system by the Association of Indian Universities (AIU).
5. For admission to University of Delhi, it is mandatory for the candidate to appear in CUET (UG) 2024 in those subjects in which s(he) is appearing/has passed Class XII.
6. In case the subject studied at Class XII is not mentioned in the CUET (UG)- 2024, the candidate must appear in the Language/Domain Specific subject that is similar/closely related to the subject s(he) has studied at Class XII (for example, if a candidate has studied Biochemistry in Class XII, s(he) must appear in Biology in CUET (UG)- 2024).
7. Admission will be based only on the combination of scores of Languages and/or Domain Specific subjects in which a candidate has appeared in CUET (UG)– 2024 as per the respective Program Specific Eligibility.
8. Only the scores obtained in CUET (UG)- 2024 will be considered for admissions to the academic year 2024-25.
9. Candidates must study the Program-Specific requirements carefully and then appear in Language and/or Domain Specific subjects of the CUET (UG)- 2024.
10. The candidate is advised to check that s(he) satisfies all eligibility criteria for the program(s) for which s(he) is appearing in the entrance test. Admission is subject to the candidate's fulfilling the eligibility requirements prescribed for applying to the concerned program of study. In case a candidate does not meet any eligibility criteria prescribed for applying to the concerned program and appears in the entrance test, it is at the candidate's own risk and cost. If at any stage, it is found that eligibility requirements are not fulfilled, the admission, if granted, shall be cancelled ipso facto.
11. The candidate is advised to carefully read the Bulletin of Information and Consult the University of Delhi Act, 1922 and the Statutes. The Ordinances, 9 Rules, and Regulations of the University of Delhi, available on the University website, would be binding on him/her.

12. As per Ordinance-I of University of Delhi, there is no minimum age bar for admission to the undergraduate programs in the University and its colleges except in the programs where the respective regulatory bodies, such as Medical Council of India (MCI), All India Council for Technical Education (AICTE), Bar Council of India (BCI), National Council for Teacher Education (NCTE), Dental Council of India (DCI), etc. have prescribed the minimum age requirement in their regulations.

13. Gap year will not be a bar for the purpose of admission to undergraduate programs. However, such candidates must also appear in CUET (UG)-2024 for admissions in academic year 2024-25.

14. The name of the Candidate claiming reservation must match with the Candidate's name as it appears on their corresponding School Board qualifying certificates and in CUET(UG)- 2024. Similarly, the parents' names must also match in the certificates.

15. The applicants are requested to refer to Important Website Links:

- University of Delhi Undergraduate Admission website
<https://admission.uod.ac.in>
- Undergraduate Bulletin of Information 2024
https://admission.uod.ac.in/userfiles/downloads/28022024_BOI-UG-2024-25_compressed-o.pdf
- Common Seat Allocation System
<https://ugadmission.uod.ac.in>
- Common University Entrance Test
<https://exams.nta.ac.in/CUET-UG/>

The process of DU admissions for the academic session 2024-25 is as under:

PHASE	PROCESS	CONDUCTED BY
I	Common University Entrance Test (CUET-UG)	University of Delhi
II	Common Seat Allocation System (CSAS-UG)	University of Delhi
III	Verification and Admission	Respective Colleges

Disclaimer

- Candidates are responsible for regularly checking the websites of NTA and University of Delhi for regular update related to CUET (UG)- 2024 and for the admission-related policies. Grievances resulting from not having consulted this bulletin and the website/s shall not be entertained.
- Due care has been taken to reproduce the authentic, official version of rules and regulations and additional relevant information in this bulletin as far as possible. However, it should, in no case, be construed as a warranty, expressed or implied, regarding the completeness and accuracy of the information so far provided as a ready reference.
- The College disclaims any liability towards any individual for any loss or damage caused to them arising out of any action taken based on the information in the Bulletin. Any error, if found, in the Bulletin may be due to inadvertent omissions, clerical mistakes, or any other reasons.
- Non-compliance with any of the requirements for admission includes non-submission of relevant documents and/or non-payment of Fee within the prescribed date and time. In that case, the applicants will lose their right to admission.
- If at any stage, the original documents relating to a candidate's admission are found to be fake/non genuine or fabricated or in any other manner defective, the concerned candidate will not be admitted and if already admitted, admission will be cancelled without any prior notice in this regard. No fee shall be refunded in such cases. If the same is found after completing the course, the candidate's degree will be cancelled and appropriate legal action will be taken against him/her.
- The University of Delhi will not be responsible for any change/modification in the papers/structure/mode of examinations/dates/ grievances related to CUET (UG)- 2024.
- The University of Delhi is liable to change/modify its admission policies and processes anytime without giving any prior notification.

Physical Documents to be checked by the College after Admission:

Given below is the *list of important documents that candidates need to produce at the college for admission*. It may be noted that candidates need to carry both the original and photocopies of the documents mentioned below.

S. No.	Documents to be produced at the time of Admission
1.	3 Passport-size photographs
2.	Class X certificate/ mark-sheet indicating date of birth and parents' names
3.	Class XII mark-sheet
4.	PwD/KM/EWS/Minority Certificate issued by a competent authority

Note:

- According to the official website of Delhi University: “The names of applicants claiming reservation under PwD/KM/Minorities must match with the names that appear on their corresponding School Board qualifying certificates; similarly, their parents' names must match in both sets of certificates.”
- In case, a student cancels his/her admission in the College, in order to move to another college on declaration of subsequent cut-off lists or needs certificates, submitted to the College, for institutes outside Delhi University, the College shall promptly give the documents to the candidate.
- Every admission is provisional and subject to confirmation by the University of Delhi.
- No student will be allowed to take admission in two courses/colleges simultaneously. In case, a candidate is found admitted in two courses/colleges simultaneously, the admission in all courses/colleges will be cancelled.

LIST OF SUBJECTS / PAPERS TO BE CHOSEN IN CUET 2024:

- **List A:**

All Languages of Section IA and Section IB of CUET 2024

Candidates must appear in at least one language from the following			
Arabic	Gujarati	Manipuri	Sindhi
Assamese	Hindi	Marathi	Spanish
Bengali	Italian	Nepali	Tamil
Bodo	Japanese	Odiya	Telugu
Chinese	Kannada	Persian	Tibetan
Dogri	Kashmiri	Punjabi	Urdu
English	Konkani	Russian	
French	Maithili	Sanskrit	
German	Malayalam	Santhali	

- **List B:**

Subjects/ Test papers mentioned in Section II of CUET 2024 have been categorised under List B1 and List B2. Candidate must refer to Program-Specific Eligibility to choose the subjects in which s(he) should appear in CUET 2024 to be considered for admission to the selected program.

	Subjects in List B1		Subjects List B2
1	Accountancy/ Bookkeeping	1	Agriculture
2	Anthropology	2	Engineering Graphics
3	Biology/Biological Studies/ Biotechnology/Biochemistry	3	Entrepreneurship
4	Business Studies	4	Knowledge Tradition and Practices India
5	Chemistry	5	Fine Arts/ Visual Arts (Sculpture/ Painting)/ Commercial Arts
6	Computer Science/ Informatics Practices	6	Mass Media/ Mass Communication
7	Economics/ Business Economics	7	Physical Education/NCC/Yoga

8	Environmental Studies	8	Performing Arts
9	Geography/Geology	9	Teaching Aptitude
10	History		
11	Home Science		
12	Legal Studies		
13	Mathematics		
14	Physics		
15	Political Science		
16	Psychology		
17	Sanskrit		
18	Sociology		

Only the papers mentioned in List B1 and List B2 will be considered as “subjects” for Program-Specific Eligibility.

- The marks obtained by the candidate in CUET 2024 will be considered for computing the total marks according to the Program-Specific combinations of subjects for deciding merit and granting admissions in the undergraduate programs.
- Merit will be based only on the ‘combination of subjects in which a candidate has appeared in CUET 2024 as mentioned in the respective Program-Specific Eligibility.

Programme Specific Eligibility

S No.	Course	Program Specific Eligibility
1.	B. Com (hons.)	Candidates must appear in CUET in any of the following subject combinations: - Combination I: Any one Language from List A + Mathematics/Applied Mathematics + Any two subjects out of which at least one should be from List B1 OR - Combination II: Any one Language from List A + Accountancy/Book Keeping + Any two subjects out of which at least one should be from List B1 Merit will be based on the best CUET scores obtained from any of the above-mentioned combinations of subjects.
2.	B. Com (Prog.)	Candidates must appear in CUET in any of the following subject combinations: - Combination I: Any one Language from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2 OR - Combination II: Any one Language from List A + Any one subject from either List B1 or List B2 + SECTION III of CUET (General Test) Merit will be based on the best CUET scores obtained from any of the above-mentioned combinations of subjects. Note: As the weightage of the CUET Sections is not the same, appropriate proration will be done.
3.	B.A. (Hons.) English	Candidates must appear in CUET in the following subject combination: English from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2 Merit will be based on the CUET scores obtained from the above-mentioned combination of subjects
4.	B.A. (Hons.) Hindi	Candidates must appear in CUET in the following subject combination: Hindi from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2 Merit will be based on the CUET scores obtained from the above-mentioned combination of subjects.
5.	B.A. (Hons.) History	Candidates must appear in CUET in the following subject combination: Any one Language from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2 Merit will be based on the CUET scores obtained from the above-mentioned combination of subjects.

6.	B.Sc. (Hons.) Mathematics	Candidates must appear in CUET in the following subject combination: Any one language from List A + Mathematics/Applied Mathematics + Any two subjects out of which one should be from List B1 Merit will be based on the CUET scores obtained from the above-mentioned combination of subjects.
7.	B.A. (Hons.) Political Science	Candidates must appear in CUET in the following subject combination: Any one Language from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2 Merit will be based on the CUET scores obtained from the above-mentioned combination of subjects.
8.	B.A. (Hons.) Punjabi	Candidates must appear in CUET in any of the following subject combinations: - Combination I: Punjabi from List A + Any two subjects from List B1 + Any one subject from List B1 or List B2 OR - Combination II: Any one language from List A + Any two subjects from List B1 + Any one subject either from List B1 or List B2 Merit will be based on the best CUET score obtained from any of the above-mentioned combinations of subjects. Candidates who opted for Combination II for admission will be considered only if seats remain vacant after considering all the candidates who opted for Combination I.
9.	B.A. (Prog.)	Candidates must appear in CUET in any of the following subject combinations: - Combination I: Any one Language from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2 OR - Combination II: Any one language from List A + Any one subject from either List B1 or List B2 + SECTION III of CUET (General Test) Merit will be based on the best CUET score obtained from any of the above-mentioned combinations of subjects. Note: As the weightage of the CUET Sections is not the same, appropriate proration will be done.
10.	B.A. (Hons.) Business Economics	Candidates must appear in CUET in the following subject combination: Any one Language from List A + Mathematics/Applied Mathematics + SECTION III of CUET (General Test) Merit will be based on the CUET scores obtained from the above-mentioned combination of subjects.

11.	B.A. (Hons.) Hindi Patrakarita	Candidates must appear in CUET in any of the following subject combinations: - Combination I: Hindi from List A + Any two subjects from List B1 + Any one subject from either List B1 or List B2 OR - Combination II: Hindi from List A + SECTION III of CUET (General Test) Merit will be based on the best CUET score obtained from any of the above-mentioned combinations of subjects. Note: As the weightage of the CUET Sections is not the same, appropriate proration will be done.
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Other conditions applicable to all courses:

- The subjects eligible for computation (subject to course-specific criteria) are listed above in List A and List B.
- For detailed and updated guidelines on the admission process, students are advised to regularly consult the university website at <https://admission.uod.ac.in> and the university Bulletin of Information (2024-25).

Note: The College has set up a help-desk to assist the applicants in filling the registration form online. In addition, the computer lab with printing and scanning facilities is also available for the use of the candidates. A help-desk has also been established for the convenience of the PwD applicants. Additional information on the help-desk can be gathered from the college website.

The college has also formed a grievance committee to address the grievances of the applicants related to admissions. The applicants are instructed to apply to the grievance committee of the college in order to get their complaints redressed within a reasonable time. Additional information on the grievance committee can be collected from the college website.

Process after Admission

Once the candidate has successfully paid the fee for Admission at University of Delhi Admission Portal and admitted in **Sri Guru Nanak Dev Khalsa College** the candidate is required to fill the **College Admission Form**.

Documents to be uploaded while filling up the form:

1)	Candidate Photo
2)	Candidate Signature
3)	Candidate ID cum Address Proof
4)	Parents/Guardians ID Proof (Self Attested)
5)	Admission Fee Slip from University portal
6)	10th Mark Sheet
7)	12th Mark Sheet
8)	10th Passing Certificate
9)	12th Passing Certificate
10)	Character Certificate
11)	Migration Certificate
12)	CUET Scorecard
13)	Date of Birth Proof (Tenth Certificate)
14)	Anti-Ragging Undertaking
15)	Cancelled Cheque (optional)
16)	Declaration by the Father/Guardian
17)	Declaration by the Student
18)	Sikh Minority: Affidavit (optional)

College Admission Data Portal

Go to

<http://smartprof.sgndkc.org/admission>

There will be 6 tabs:

1. Go to Personal Details tab. Fill all your personal details and click on next.
2. You will be in Educational Details tab. Fill all your educational details and click on next.
3. You will be in Bank Details tab. Enter your personal/parent bank details. These bank details will be used for the next three years of college - for Refund of Security/ Fee Waiver (if any)/ Fee refund in 2nd/3rd Year - in case of admission cancelation. Click on next.
4. You will be in uploads section.
Download the format of **undertaking, declaration by applicant, declaration by parent/guardian** from the links given in this tab and fill them. Click on next.
5. You will be in Preview tab. Preview your entire admission from details that you have filled in the previous four tabs. Read the declarations written at the end of this tab and if satisfied, click on “Yes I agree”. Click on next.
6. You will be in DU undertaking tab. Read the DU Undertaking. Then enter your name and click on “Yes I agree” if you are satisfied with the admission form details.

NOTE:

Regularly visit the college website for updates on:

- ✓ Notices.
- ✓ Time-Table for your Main/Optional papers.
- ✓ Dates of General as well as Course-specific Orientations.
- ✓ Students Section.

Provisions for Sikh Minority Status of the College

Sri Guru Nanak Dev Khalsa College is maintained by the *Delhi Sikh Gurdwara Management Committee* (DSGMC), a statutory body established under an act of the Parliament of India. The College has been granted Sikh Minority status by the NCMEI of India and ratified by the Honourable Delhi High Court. Fifty percent of the seats of the various courses offered by the college are reserved for students belonging to the Sikh Minority.

1. Sikh students who wish to avail the benefit of Sikh Minority Quota have to mark Sikh Minority in the registration form at the time of registering online through the University of Delhi UG admission portal.
2. Students applying under Sikh Minority Quota are required to get their Sikh Minority Certificate issued from the office of any competent authority prescribed by University of Delhi like **Delhi Sikh Gurdwara Management Committee (DSGMC), Gurdwara Rakab Ganj Sahib, New Delhi - 110 001. This**

certificate is mandatory and must be submitted at the time of admission.

3. The students should upload Sikh Minority Certificates at CUET registration portal and should also bring the original certificate of any competent authority like DSGMS at the time of their admission.

Reservation of Seats

Sri Guru Nanak Dev Khalsa College, Dev Nagar **has been granted minority status** by the Honorable High Court of Delhi, as per the guidelines of National Educational Commission for Minority Educational Institutions: **“the college is entitled to reserve 50% of the total allocated seats to Sikh Minority Students and 50% are for the General Category.”**

Admissions under the following Categories will be done by the college as per allotment of seats provided by the University of Delhi. The number of seats is likely to vary as per the admission norms of the University, as and when communicated to the college.

Admission to all supernumerary seats will be through CUET (UG) - 2024. Candidates desirous of taking admission on Supernumerary seats must appear in CUET (UG) - 2024.

1. PwBD Persons with Benchmark Disabilities (PwBD)
2. Children/Widows of Personnel of the Armed Forces including Para-Military (CW)
3. Extra-Curricular Activities (ECA)
4. Sports
5. Kashmiri Migrants (KM)
6. Prime Minister's Special Scholarship for J&K students (PMSS)
7. Nominated Sikkimese students (SS)
8. Ward Quota of Employees of University of Delhi (WQ)
9. Orphans Quota (OQ)

Criteria for Sports Admission/ECA Admissions

1. All sports/ECA trials and admission shall be done as per university rules and guidelines.
2. Candidates desirous of taking admission under the supernumerary quota for ECA and/or Sports must appear in CUET (UG)- 2024. For admissions to ECA and Sports supernumerary seats a weightage of 25% will be given to CUET score and 75% to certificates/trials/performances.
3. Medical fitness certificate with blood group from an MBBS medical practitioner must be submitted by the student in the college office.

Undergraduate Courses Offered & Total Sanctioned Strength

COURSES	TOTAL SEATS	GENERAL	SIKH MINORITY
B. Com (Hons.)	80	40	40
B. Com (Prog.)	180	90	90
B.A. (Hons.) English	30	15	15
B.A. (Hons.) Hindi	30	15	15
B.A. (Hons.) History	30	15	15
B. Sc. (Hons.) Mathematics	46	23	23
B.A. (Hons.) Political Science	30	15	15
B.A. (Hons.) Punjabi	30	15	15

B. A. (Prog.)	120	60	60
Self-Financing Courses:			
B.A. (Hons.) Business Economics	40	20	20
B.A. (Hons) Hindi Patrakarita	40	20	20

UG B.A. DISCIPLINE COMBINATION SEAT MATRIX-MERIT BASED

B.A. DISCIPLINE COMBINATION COURSES OFFERED (UG-MERIT BASED)	TOTAL SEATS	GENERAL	SIKH MINORITY
English + Economics	16	8	8
English + Pol. Science	10	5	5
English + History	10	5	5
Punjabi + Economics	10	5	5
Punjabi + History	10	5	5
Punjabi + Pol. Science	10	5	5
Economics + History	10	5	5
Economics + Pol. Science	20	10	10
History + Pol. Science	24	12	12

POST-GRADUATE COURSES	TOTAL SEATS	GENERAL	SIKH MINORITY
M. Com	10	5	5
M.A. Punjabi	10	5	5

COURSES	DURATION	TOTAL SEATS
Certificate Course in French	1 Year	50
Certificate Course in German	1 Year	50
Diploma in French	2 Years	50

The following Short-Term Add on Courses (30 Hours) will be prospectively offered during the academic year:

- *“Data Analytics: Using ‘R’ and Excel”* by the Department of Economics and the Department of Commerce
- *“English Language for Competitive Exams”* by the Department of English
- *“Samagri Lekhan”* and *“Video Editing”* by the Department of Hindi
- *“Basics of Tourism”* by the Department of History
- *“Latex and HTML”* by the Department of Mathematics
- *“Punjabi Bhasha da Computerikaran”* by the Department of Punjabi
- *“Holistic Fitness and Wellness”* by the Department of Physical Education and Sports Science

Note: Topic of the short-term courses may change as per the department’s discretion.

Students' Induction Programmes/Bridge Courses are expected to be offered to first year students by:

Department of Punjabi

Department of English

Note: Topic of the Bridge Courses may change as per the department's discretion.

Rules And Regulations

➤ Punishment for Ragging

Ragging in any form is strictly prohibited within the premises of the college. Indiscipline shall be strictly dealt with as per Ordinance XV-C, University of Delhi. The college will implement all measures decided upon by the Hon'ble Supreme Court of India, Ministry of HRD and the UGC. Any student found guilty of ragging will be expelled from the college and criminal proceedings may be initiated against the student. Every student is required to fill the anti-ragging form at website <http://www.antiragging.in>, print the form and submit it to the Administration Section along with admission documents.

➤ Policy against Sexual Harassment of Women (Prevention, Prohibition and Redressal)

An Act to provide protection against sexual harassment of women at workplace and for the prevention and redress of complaints of sexual harassment and for matters connected therewith incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under article 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practise any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment.

AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace.

➤ Guardianship

Parents of students from outside Delhi (including foreign students) should inform the College in writing the name of the Guardian and submit his/her photograph at the time of admission. In case of any change in the Guardian, parents are advised to inform the College immediately.

➤ Identity Card

Every student of the College is issued an Identity Card. This card is to be carried by all at all times in the College premises. The College Security, Administration and Teaching Staff has the authority to see this card at any time. The identity card should therefore be produced when required to do so. A penalty of Rs.200/- will be payable for issue of duplicate/replacement card.

➤ Fee Slip

Every student of the College has “Admission Fee payment slip” for the deposit of fee. A student is required to produce the fee slip when required to do so. A penalty of Rs. 500/- shall be charged for loss of fee slip.

➤ Refund Of Security Deposit

Security deposit is refundable on application or after leaving the College. All outstanding dues, if any, will be recovered from the student before any refund of security deposit. If the application for refund of security deposit is not received, within three years of a student's leaving the College or the date of declaration of the results, the amount will lapse. The amount of security must be collected within three months from the date of the application. ***It is mandatory for the student to submit their I-Card at the time of refund of security deposit.***

➤ Library Rules

1. College Identity Card is necessary to access the library.
2. Before leaving the book-issuing counter, students should inspect the books. If any books are damaged or have pages that are torn, they should notify the library staff member.
3. The student is liable to pay charges if the book is discovered to be damaged upon return.
4. Please put the magazines/journals or books back where they belong to after use.
5. Books must be returned on or before the due date otherwise a fine of Rs. 2 will be charged per day per book.
6. If you see someone engaging in an unfair activity, such as tearing the pages of a book, please inform the library staff member.
7. The student will be required to pay twice the book's price if a book is lost.
8. Students should take care of cleanliness of the library.
9. Students should not tamper with the furniture and digital devices that are set up in the library.
10. If you have any concerns about the library, please speak with any staff member.
11. In case a student is found stealing books or any other material from the library, student will be punished.
12. Eating in the library area is not allowed.
13. Use of Mobile phones is strictly prohibited in the library.

OPEN PUBLIC ACCESS CATALOG (OPAC)

STEP 1) Visit Sri Guru Nanak Dev Khalsa College website at <https://www.sgndkc.org/sk/>

STEP 2) Click on Library tab on the home screen of the website

STEP 3) Go to OPAC

Home



DULS E-Resources

Sri Guru Nanak Dev Khalsa College was established in 1973 as Sri Guru Tegh Bahadur Khalsa Post Graduate Evening College. In mid 90's it became a day college and subsequently in July 2005, it was made into a full fledged morning college. The College believes in imparting education to young evolving minds by empowering them through capacity-building, enabling them to think, imagine, analyse, assess and express themselves through various activities. The vision is to see S.G.N.D. Khalsa College as a torch-bearer by inculcating basic moral values, community development, and providing fair access to the poor and socially disadvantaged groups in the light of changing economic, social and cultural development. Bhai Gurdas Library tries to fulfill the objectives of the college.

Library contains comprehensive collections of journals, international Journals, nearly fifty magazines, newspapers and is home to several thousand books on a variety of subjects. The library has Book Bank and Students' Aid Fund for lending textbooks to needy and deserving students for the entire semester. Latest web-centric version of the Open Public Access (OPAC) with new features which provides better Open Public Access



OPAC

STEP 4) Search Book Title/Subject/Author Name in the search box

koha **Log in to your account** **Search history**

Library catalog

Library catalog
Title
Author
Subject
ISBN
ISSN
Series
Call number

Authority search | Tag cloud | Library

Welcome to Koha...

Powered by Koha

STEP 5) You can refer to the search results

The screenshot shows the Koha library catalog interface. At the top, there's a navigation bar with 'koha' logo, 'Cart', 'Lists', 'Log in to your account', 'Search history', and 'Clear'. Below this is a search bar with 'Financial Accounting' entered. The search results page shows 'Your search returned 177 results.' and a list of results. The first result is 'Fundamentals of Financial Accounting' by Richard, published in 1974. The second result is 'Financial Accountings.' by Monqa. The left sidebar offers options to refine the search by availability, authors, and item types.

➤ Use of Mobile phones in the College Premises

Every student is warned strictly against the use of mobile phones either in the classroom or in the college corridors. Students found violating this injunction shall be dealt with severely, which includes confiscation of mobile phones to the violator's rustication from the college.

➤ No Smoking

The College is a **No-smoking Zone** and strict action will be taken in accordance with the University rules and guidelines against the offenders. Students are strictly advised to adhere to the University of Delhi Ordinance XV-XV-B, C and XV-D and maintain discipline in the College seriously without any exception.

➤ Maintenance of Discipline

Every student admitted to the College is required to maintain discipline and good conduct in and outside the college during the period of their stay in the college. Violations of discipline rules are punishable under Ordinance XV-B. Students are required to read these rules carefully and ensure good conduct and behaviour during their stay in the college.

➤ Notice Boards and College Website

College Notice Boards, installed on each floor are prominent source of information. One LED screen each has been put up on each floor and one in the staff room to serve as a bulletin board to convey necessary information to students and staff. Students are required to check the notice boards regularly for any new information. ***Non-compliance with any order and notification on the basis that the notice board was not read shall not be accepted.*** There is also a public address system to make all urgent and important announcements to the students repeatedly as and when necessary.

Students' time-table, attendance records, internal assessment, and other significant information from time to time are uploaded on the college website promptly. The college website remains updated and it keeps the students, faculty and other stakeholders posted on all important notices and circulars.

Financial Assistance and Students' Aid

➤ Financial Assistance

Financial Assistance to deserving and meritorious students is given in the form of fee-concession and stipends. Students desirous of getting fee-concession are to apply to the College on the prescribed form. The continuation of fee-concession and stipends depends upon good conduct & satisfactory performance in the annual examination.

➤ Students' Aid

The College has student aid fund for the benefit of students. The objective of the fund is to render financial assistance to deserving students to meet their tuition or examination fee or to purchase books. Limited assistance may be given to students to meet their medical and personal expenses or local fares, if their needs are considered genuine. No scholarship, stipend, loan, prize, reward, etc. are given from this fund.

➤ Scholarship for Scheduled Castes/Scheduled Tribes

Students belonging to scheduled castes and scheduled tribes recognized by Government of India are awarded scholarships by the Director of Education, Delhi. Such students are required to apply on the prescribed application forms within notified period to the Directorate of Education, Delhi through the College.

➤ Students' Welfare Committee

The Students Welfare Committee of the college works busily throughout the year for the welfare of students from all sections of the society especially weaker sections and reserved categories. A database is created of students coming from weaker socio-economic sections as well as students with special needs with the help of information relating to income status, special categories (including SC/ST), and the differently abled. Every effort is made to ensure that academic needs of students do not suffer due to lack of funds. Moreover, the committee not only keeps itself updated of various schemes, scholarships and other economic benefits provided by governments and private organisations but also informs students about these through notices and college website uploads.

The eligible SC/ST, OBC, PwD, students etc. should submit their scholarship form for the academic year by February for processing scholarship to SC/ST, OBC, PwD, etc. each year.

GENERAL INSTRUCTIONS

- Always carry Identity Card when in college.
- Use of Mobile phones in the classroom and corridors is strictly prohibited.
- Short Attendance will be dealt with strictly as per the University Rules.
- The college premise is a No-Smoking Zone and a No Plastic Zone.
- Students are required to check Notice Boards and College Website for updated information regularly.

Schedule Of Fees and Other Charges

Particulars	Amount	Particulars	Amount
GENERAL FUND			
Tuition Fee	180.00	University Development Fund	1200.00
Admission Fee	5.00	University Athletic Association	50.00
Identity Card	100.00	University Student Union Fee	40.00
Library and Reading Room	400.00	University Enrolment Fee	200.00
College Magazine Fee	300.00	Cultural Council	5.00
House Examination/Class Test Fee	300.00	W.U.S. Fee	5.00
Water and Electricity Fee	100 .00	NSS Fund	20.00
Medical Fee	150.00	Divinity Fund	400.00
Development Fund	60.00	Computer Data/Lab Fund	800.00
Garden Fee	150.00		
STUDENTS FUND			
College Student Union Fee	100 .00	College Development Fund	3500.00
Student Welfare Fund	600.00	Student Information & Comm. Fee	150.00
Sports Fee	500.00	College Societies	500.00
General Maintenance	4000.00	Cultural Activity Fund	500.00
Students' Aid Fund	20.00	Special Computer Fee	300.00
Security	3000.00	Annual Function	500.00
Charge for Committee against Sexual Harassment	10.00	Seminar/Workshop/Excursion/ Extn. lecture	500.00
University Students Welfare Fund	250.00	Economically Weaker Section Support University Fund	200.00
University Facilities & Services Charges	1250.00		

- The Fee is subject to change.
- **University Examination Fee as applicable is charged separately.**
- Activity fee for Self-financing Courses will be charged separately as applicable and as per the University guidelines.
- **Fee Refund Rules: Fee for all courses will be refunded as per the University guidelines.**

College Infrastructure and Facilities

The college has:

- ✓ A fully operational lift.
- ✓ 40 classrooms fitted with audio-visuals aids capable of providing multimedia enabled learning environment.
- ✓ Two well-maintained gardens on both sides of the college building.
- ✓ Disabled friendly building, with lift, ramps, and separate washrooms.

GURUDWARA SAHIB



The college takes the responsibility of integrating spiritual education with other skill-based courses and streams through their continuous participation in the activities of the in-house Gurudwara Sahib. The blessings of the Almighty are invoked in the Gurudwara Sahib at the beginning of each academic year, before all semester examinations, and on other important occasions.

LIBRARY

The college library is named after Bhai Gurdas who was bestowed with the company of Guru Arjan Dev Ji. The latest web-centric version of the LSEase EJB with new features provides better Open Public Access Catalogue (OPAC) facilities to the users. IT section for the student and faculty members for searching of e-resources and Library website is operational in Library. Library contains comprehensive collections of journals, international Journals, nearly fifty magazines, newspapers and is home to several thousand books on a variety of subjects. The library has Book Bank and Students' Aid Fund for lending textbooks to needy and deserving students for the entire semester.



COMPUTER LABS

Enterprise Resource Planning (ERP) was introduced in 2017-18 for facilitating the admission process and maintaining Online Attendance of students. The College has seven computer labs which are enabled with Internet Access Facility (IAF) and free Wi-Fi facility for students as well as faculty members. These labs are equipped with 180 computers, along with two servers and 6 printers.

For Visually-Challenged Students the College has:

- ✓ Braille Enabled Computers
- ✓ Scanners/Readers for visually-challenged
- ✓ Talking Digital Daisy Players for recording lectures
- ✓ Magic Large Print Keyboard
- ✓ Magic Screen Magnifying Software

ROOMS

The College has 50 rooms (seating capacity for 2200 students) of which 40 rooms are equipped with audio-visual aids capable of providing multimedia learning environment. The College has two fully air-conditioner Seminar/Conference Rooms fitted with the high tech and latest sound system, projection and display facilities for conferences and workshops.

MEDICAL FACILITIES

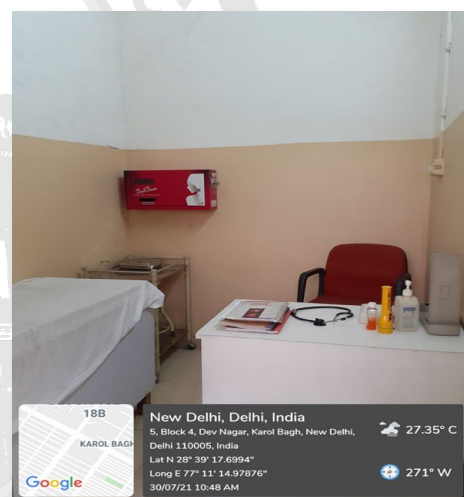
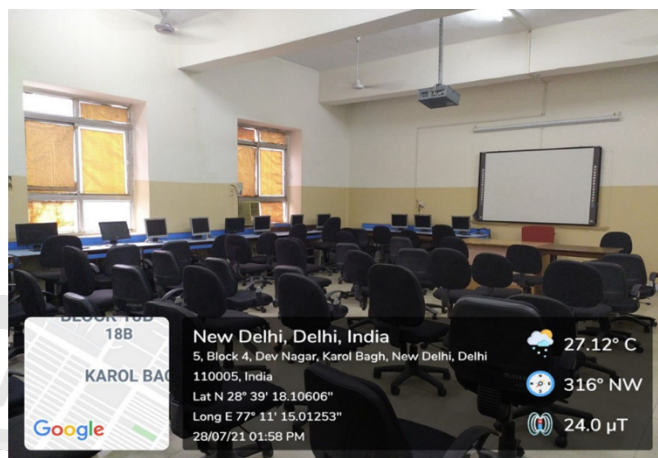
Medical Room of the College is operational from 10:00 am to 2:00 pm on all working days with an in-house doctor to take care of the health-related issues of students and staff of the college. The college has also compiled a list of doctors and hospitals in the neighbourhood, who can be contacted in case of emergency.

CANTEEN

One of the most popular spaces in the campus is the College canteen. It is an important platform for informal student-to-student interaction as well as for nurturing friendship over shared snacks. As the main College canteen is under renovation the temporary canteen is currently operating. It offers a wide range of snacks and beverages at affordable prices.

GYM

The College gym has been functioning with the latest equipment and facilities for fitness and recreation of students and staff. Students are encouraged to understand the importance of health and fitness and avail of the gym facilities.



Opportunities & Co-Curricular Platforms

SGND Khalsa College ensures an overall well-being of its students and staff through various platforms that run comprehensive programmes to ensure their happy and grievance-free stay in the institution. Committees like anti-ragging committees, grievance committee, SC/ST/OBC Counselling committee, North-East committee and Gender Sensitization Society have been created to address the special needs of the students who are seeking admission to the college.

A college experience is incomplete without the presence of thriving co-curricular societies to engage the creative energies of youthful minds and bodies. The societies of SGND Khalsa College provide a platform to students for nurturing their performance skills and creating an organizational acumen. Societies function at two levels - Central/College level, wherein membership is open to students irrespective of their departments and at the Department level to students from a particular Department.

Academic Societies

All the departments have their respective Academic Societies in which students are encouraged to participate and organize academic events such as seminars, debates, quizzes, lectures, discussions, movie shows and workshops.

❖ Commerce	<i>VANAJ</i>
❖ Environmental Science	<i>EnviSAGE</i>
❖ Economics	<i>KIRT</i>
❖ English	<i>ENCORE</i>
❖ Hindi	<i>MANTHAN</i>
❖ History	<i>VIRSA</i>
❖ Mathematics	<i>ASANKH</i>
❖ Political & Science	<i>CIVIL SOCIETY</i>
❖ Physical Education	<i>OORJA</i>
❖ Punjabi	<i>KALAM</i>

Extra-Curricular Societies

❖ Punjabi Folk Dance Society	<i>BHANGRA</i>
❖ Art Society	<i>IMPASTO</i>
❖ Western Dance	<i>MAGUS</i>
❖ Music	<i>MUSOC</i>
❖ Poetry	<i>NZM</i>
❖ Folk Dance	<i>GIDDA</i>
❖ Dramatics	<i>NEPATHYA</i>

❖ Photography	<i>PHOTOBUG</i>
❖ Debating	<i>VEDANG</i>
❖ Divinity	<i>APRAMPAAR</i>
❖ Youth Welfare Society	<i>YUVA</i>
❖ Social Responsibility	<i>ENACTUS</i>
❖ Women Empowerment	<i>GIRLUP PREET</i>
❖ Social Welfare	<i>PROJECT SEVA</i>
❖ Financial Literacy and Consumer Awareness	<i>SOFICA</i>
❖ Entrepreneurship Cell	<i>UDYAMITA</i>
❖ Model United Nations Society	<i>CERTATUS</i>
❖ Corporate Social Responsibility Cell	<i>CSRC</i>
❖ Industry Institute Interaction Cell	<i>IIIC</i>

College Administration

Principal	Prof. (Dr.) Gurmohinder Singh
Bursar	Dr. Inderpreet Singh
Section Officer Accounts	S. Jaswinder Singh
Librarian	Dr. Gurmeet Singh

Departments and Teacher In-Charges

DEPARTMENTS	FACULTY NAMES
Business Economics	Dr. Meena Singh
Commerce	Dr. Neeta Dhingra
Economics	Dr. Meena Singh
English	Ms. Rishibha Agarwal
Environmental Studies	Dr. Ashish Thomas
Hindi	Dr. DeepMala
Hindi Patrikarita Evan Jansanchar	Dr. DeepMala
History	Dr. Baljeet Singh
Mathematics	Ms. Deepinder Kaur
Physical Education	Dr. Rajwant Singh
Political Science	Dr. Indrajeet Singh
Punjabi	Dr. Vinayneet Kaur
Sanskrit	Dr. Dharmendra Kumar

Attendance Rules

- ✓ For attendance in lecture classes, tutorials and practical (lab), internal assessment, promotion criteria and award of Degree, students are advised to read the University of Delhi rules, Ordinances and Guidelines as applicable to their course.
- ✓ A student admitted to the college is required to sign an undertaking that he / she shall fulfil the minimum attendance requirements failing which the student will be detained. All cases of short attendance will be strictly dealt with as per the University Rules.
- ✓ Parents are also requested to read the rules carefully and ensure good conduct of their wards at all the times during their stay in the College.

Social Media Handles

- For any information, visit our college website:

<https://www.sgndkc.org/sk/>

- Follow Our Social Media Handles:



<https://www.facebook.com/people/Sri-Guru-Nanak-Dev-Khalsa-College-University-of-Delhi/100066506264317/>



https://www.instagram.com/sgndkc_official/



<https://www.linkedin.com/company/sri-guru-nanak-dev-khalsa-college-university-of-delhi>



<https://twitter.com/sgndkhapsadu?s=11>



<https://www.youtube.com/channel/UCVIDqAnM2AqrrpUEXnPIH>