

SRI GURU NANAK DEV KHALSA COLLEGE
(University of Delhi)



ADDITIONAL INFORMATION FOR 4.2.3
(Expenditure on Library Books)

submitted as part of
Annual Quality Assurance Report
2020-2021

EXPENDITURE ON LIBRARY BOOKS				
Year	Opening balance (A)	Books purchased during the year (B)	Adjustments/ lost & written-off books (C)	Closing balance (D)
2020-2021	9521444.53	508364	6149*	10023659.53

Figures provided in column A and column D= Retrieved from relevant pages of Balance sheets of respective years

Figures provided in column B= Certificates of books purchased (year wise)

Figures provided in column C= Documentary proofs of value of Books lost/written off for specific years

This amount is sum of 3 different adjustments- i) ₹2952 ii) ₹300 iii) 2897

DETAILS OF LIBRARY EXPENDITURE FOR THE YEAR 2020-21

Opening balance of the library books

SRI GURU NANAK DEV KHALSA COLLEGE DEV NAGAR NEW DELHI-110005

GENERAL FUND

ANNEXURES FOR THE YEAR ENDING 31/03/2020

<u>PARTICULARS</u>		<u>AMOUNT</u>
2	<u>GENERAL FUND</u>	
Capital Account	16411906.09	<u>16411906.09</u>
3	<u>DESIGNATED/EARMARKED FUNDS</u>	
College Development	2710339	
General Reserve	261434465.77	
Medical Revolving Fund	1297417.25	<u>265442222.02</u>
4	<u>RESTRICTED FUND</u>	
Building Maintenance fund	1936770	
Carrier Tourism	700000	
Orientation grant	500000	<u>3136770.00</u>
6	<u>CURRENT LIABILITIES&PROVISIONS</u>	
BBE Payable	27916.00	
CPF Payble	38206919.00	
D.S.G.Management Committee	6350190.40	
D.U.Group Insurance Payable	311099.00	
Duties & Taxes	20880.00	
Grant for property tax	130606.00	
Hindi Journalism	88496.00	
Medical Examination	203245.00	
Petitioner Cat III	3601968.00	
Re-imbusement of medical bill Payable	3750.00	
Salary Tem Clerical staff	7245.00	
Salary Tem.Group D Staff	8138.00	
Student fund (SB329)	372190.00	
Sundry creditors	1460870.00	
TDS	678.00	
Travel Grant	148484.00	
		<u>50942674.40</u>
<u>BANK ACCOUNTS</u>		
PUNJAB & PUNJAB & SIND BANK CA 17		<u>3792652.25</u>
PUNJAB & PUNJAB & SIND BANK CA 19		<u>37745791.40</u>
PUNJAB & PUNJAB & SIND BANK SB A/C NO 5966		<u>590862.40</u>
PUNJAB & PUNJAB & SIND BANK CA 34184		<u>34853.40</u>
PNB BANK CA 0619000101313647		<u>566441.30</u>
		<u>42730600.75</u>


S.O(Accounts)


BURSAR


PRINCIPAL


HONY. TREASURER


CHAIRMAN



	<u>FIXED ASSETS</u>		
	<u>TANGIBLE ASSETS</u>		
	Computers & Software	898725	
	Furniture and fixture	91861.56	
	Lib.Books	9521444.53	
	Misc.Assets	47988	
	Office Equipment	4365910	
	Xi plan Merger Scheme	1309706	
	Camera Xi plan	98440	
	Xiith plan ccd camera	219662	
	Xiith olan LCD	23500	
	Xiith Plan Public Address	59657	
	Xiith plan Retransfer	218400	<u>16855294.09</u>
8	<u>INVESTMENTS</u>		
	Punjab & Sind FD 841552	19896174.00	
	Punjab & Sind FD 841553	19909628.00	
	PSB FDR No.841525	11756365.00	
	Punjab & Sind FD 840550	2210690.00	
	<i>Punjab National Bank FD 00219</i>	5173988.00	
	Punjab & Sind FD 841325	6106995.00	
	Punjab & Sind FD 375945	208110.00	
			<u>65261950.00</u>
	<u>CURRENT ASSETS</u>		
9	cash	15959.46	
	seminar recoverable	655068	
	Imprest with cahier plan	103	
	Bank Accounts	42730600.75	
			<u>43401731.21</u>
	<u>LOAN ADVANCED & DEPOSITS</u>		
10	Advance recoverable	483605.21	
	Deposits	1605	
	House Building	6400	
	Loan & Advances	322700	
	Recoverable from Xiith plan	284379	
	Recoverable from D.S.G.M.C	63096424	
	Recoverable from UGC Seminar	381000	
	Recov.from UGC	145838484	<u>210414597.21</u>

 S.O(ACCOUNTS)
  BURSAR
  PRINCIPAL
  HONORY.TREASURER
  CHAIRMAN



Library books purchased during the year

SRI GURU NANAK DEV KHALSA COLLEGE
Dev Nagar, New Delhi-110005,
(University of Delhi)

No.....

Date.....

List if items of Capital nature purchased during the year ended 31st March, 2021.
(Recurring)

Library Books	5,08,364/-

Total Rs: -	5,08,364/-



Oftg./Acting Principal
SGND Khalsa College
(University of Delhi)
Dev Nagar, New Delhi-5

Document for the adjustment amounting ₹2952

SRI GURU NANAK DEV KHALSA COLLEGE
DEV NAGAR, NEW DELHI - 110005

Dt. 23/02/2021

The Manager,
Punjab & Sind Bank,
Dev Nagar,
New Delhi - 110005

Dear Sir,

Please arrange to transfer a sum of Rs. 2,952/- (Rupees Two Thousand Nine Hundred Fifty Two Only) from the saving Account No. 08441000020329(SF) to Current Account No. 08441100029019 (GF) of this college in your bank. (Rachna book centre bill no. 1547)

Thanking You,

Yours faithfully,

For: Sri Guru Nanak Dev Khalsa College

Meena Singh
Bursar

Sumita A
Principal

23/02/2021

RACHNA BOOK CENTRE

BOOK SELLERS & PUBLISHERS
 A-761, SHASTRI NAGAR, DELHI-110 052
 Ph. : 011-23652714, (M) 9899995861
 email : sanjay Kapoor1956@ymail.com

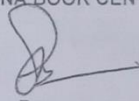
To The Principal Dated 21-10-19
Sri Guru Nanak Dev Khalsa
College Delhi-5

Bill No. 1547 Your order No.....Dt.....R/R Through.....

Acc. No.	S. No.	PARTICULARS	Qty.	RATE	₹ AMOUNT	P.
		SA 15663 to 15672				
		1 Abhay. P. Singh				
		Constitutional Govt and Democracy in India	10	369/-	3690	00
		Law Gov.			738	00
					2952	00
Entered in the <u>SAF</u> Accession Register Vids Acc. No. <u>15663 to 15672</u> checked in the price of books and discount <u>11/11/18</u> Librarian						
S.G.N.D. Khalsa College Principal			Processed 26/11/2018 S.O. Accounts	Recommended 20 Budget Sanctioned Rs. <u>2952/-</u> (Rupees <u>nine thousand five hundred and two only</u>) Principal 26/11/18		
Rupees <u>Two thousand Nine hundred Fifty Two only</u>						

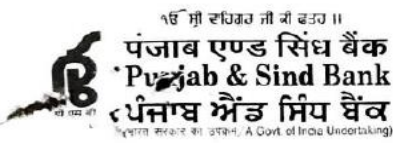
E.& O.E.
 Books supplied are of the latest edition & are not remainder titles.
 Member of D.S.B.P.A.
 The correct publishers price has been charged.
 All subject to Delhi Jurisdiction.
 PAN No. : ANMPK5718J

For RACHNA BOOK CENTRE


 Prop.

Document for the adjustment amounting ₹300

जमा पर्ची / DEPOSIT SLIP



21

दिनांक / Date : 09/11/2020
जमा करने वाली शाखा / Depositing Branch

खाता संख्या / Account No. 08441100029019

पूरा नाम / Full Name Principal Sri Guru Nanak

मोबाईल नं./ पता / Mobile No. / Address Dev Khalsa College, Dev

BRPH-2016

विवरण/Particulars	₹/Rs.
Cash	300/-
(नकदी/चेक) जोड़ / (Cash/Cheque) Total	300/-

कुल राशि (शब्दों में) रुपए / Total Amount (In words) Rupees Three Hundred Only

अधिकारी / खजांची / टैलर : / Officer / Cashier / Teller :
(चेक / सभी चेक) वसूली के अध्वधीन / (Cheque(s) Subject to Realisation)

SRI GURU NANAK DEV KHALSA COLLEGE (GENERAL FUND)

Receipt Voucher

No. : Dated : 9-Nov-2020

Through : PUNJAB & SIND BANK C/A 19

Particulars	Amount
Account : Lib.Books Write Off	300.00

On Account of :
Cash Received for loss of books
Amount (In words) :
Rs Three Hundred Only

300.00

Authorised Signatory

Checked by

Verified by

Document for the adjustment amounting ₹2897

SRI GURU NANAK DEV KHALSA COLLEGE (GENERAL FUND)

Receipt Voucher

No. :

Dated : 12-Oct-2020

Through : PUNJAB & SIND BANK C/A 19

Particulars	Amount
Account :	
LIBRARY BOOKS	2,897.00
On Account of :	
Cash received regarding Books lost by Staff : Mr. Gurdev Singh Rs.220/- & Dr.Vinod Kumar Rs.2676.50.	
Amount (in words) :	
Rs Two Thousand Eight Hundred Ninety Seven Only	
	<u>2,897.00</u>



Authorised Signatory

जमा पर्ची / DEPOSIT SLIP



१६ श्री बहिःशुद्ध नी दी बउरु ॥
पंजाब एण्ड सिंध बैंक
Punjab & Sind Bank
ਪੰਜਾਬ ਐਂਡ ਸਿੰਧ ਬੈਂਕ
(भारत सरकार का उपक्रम, A Govt. of India Undertaking)

(21)

दिनांक / Date : 12/10/2019

जमा करने वाली शाखा / Depositing Branch

खाता संख्या / Account No. 08441100029019

पूरा नाम / Full Name Principal Srinew Navak Deo

मोबाईल नं./ पता / Mobile No. / Address Khalsa Colony

BRPH-2015

विवरण/Particular	रु./Rs.	पै./Ps.
(मकदी/चेक) जमा (Cash/Cheque) Total	2897	

कुल राशि (शब्दों में) रुपये / Total Amount (in words) Rupees
 Two Thousand Eight
 Hundre Ninedy Seven Only

अधिकारी / खजांची / टेलर : / Officer / Cashier / Teller :
 (चेक / सभी चेक) वसूली के अध्याधीन / (Cheque(s) Subject to Realisation)

Closing balance of the library books


SRI GURU NANAK DEV KHALSA COLLEGE DEV NAGAR NEW DELHI-110005

GENERAL FUND

ANNEXURES FOR THE YEAR ENDING 31/03/2021

<u>PARTICULARS</u>	<u>AMOUNT</u>
2 GENERAL FUND	
Capital Account	16411906.09
	<u>16411906.09</u>
3 DESIGNATED/EARMARKED FUNDS	
College Development	2837569
General Reserve	282075194.56 ✓
Medical Revolving Fund	1297417.25
	<u>286210180.81 ✓</u>
4 RESTRICTED FUND	
Building Maintenance fund	1936770
Carrier Tourism	700000
Orientation grant	500000
	<u>3136770.00</u>
6 CURRENT LIABILITIES&PROVISIONS	
BBE Payable	27916.00
CPF Payable	38206919.00
D.S.G.Management Committee	6860980.40
D.U.Group Insurance Payable	311099.00
Duties & Taxes	5886.00
Grant for property tax	130606.00
Hindi Journalism	88496.00
Medical Examination	521320.00
Non-Teaching Staff Fund (20-21)	600.00
Pension Payable	276588.00
Petitioner Cat III	3601968.00
Re-imbusement of medical bill Payable	80934.00
Salary Tem Clerical staff	7245.00
Salary Tem.Group D Staff	8138.00
Student fund (SB329)	372190.00
Sundry creditors	1094564.00
Travel Grant	148484.00
Univ. Teachers Welfare Fund (20-21)	17850.00
	<u>51761783.40</u>
BANK ACCOUNTS	
PUNJAB & PUNJAB & SIND BANK CA 17	3809802.61
PUNJAB & PUNJAB & SIND BANK CA 19	100804762.38
PUNJAB & PUNJAB & SIND BANK SB A/C NO 5966	7001652.40
PUNJAB & PUNJAB & SIND BANK CA 34184	34853.40
PNB BANK CA 0619000101313647	594791.50
	<u>112245862.29</u>



S.O. Accounts
Sri Guru Nanak Dev Khalsa College
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Dev Nagar, New Delhi-110 005


Ofg./Acting Principal
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7	<u>FIXED ASSETS</u>		
	<u>TANGIBLE ASSETS</u>		
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	<u>CURRENT ASSETS</u>		
9	cash	5378.46	
	seminar recoverable	655068	
	Imprest with cashier plan	103	
	Bank Accounts	112245862.29	
			<u>112906411.75</u>
	<u>LOAN ADVANCED & DEPOSITS</u>		
10	Advance recoverable	483605.21	
	Deposits	1605	
	House Building	6400	
	Loans & Advances (Asset)	500	
	Recoverable from Xiith plan	320379	
	Recoverable from D.S.G.M.C	74003559.25	
	Recoverable from UGC Seminar	381000	
	Recoverable from Student Fund	3694126	
	Recov.from UGC	145838484	<u>224729658.46</u>


S.O. Accounts
Sri Guru Nanak Dev Khalsa College
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Dev Nagar, New Delhi-110 005


Ofg./Acting Principal
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Dev Nagar, New Delhi-5


21/10/21