

# SRI GURU NANAK DEV KHALSA COLLEGE

(UNIVERSITY OF DELHI)

DEV NAGAR, NEW DELHI - 110005.

## (Application for Loan from the Teachers Provident Fund)

1. Name of the applicant \_\_\_\_\_
2. Designation \_\_\_\_\_
3. Amount of loan required Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ )
4. Purpose for which loan is required \_\_\_\_\_
5. No. of monthly instalments not exceeding 30 in all \_\_\_\_\_
6. Amount of each instalment \_\_\_\_\_

Dated \_\_\_\_\_

Signature of the applicant

### OFFICE NOTES

- (a) Applicant's monthly basic pay Rs. \_\_\_\_\_
- (b) Total amount of the applicant's subscription towards Provident Fund upto date. Rs. \_\_\_\_\_
- (c) Balance Still due from the previous loan, if any : Rs. \_\_\_\_\_

Dated \_\_\_\_\_

Section Officer Accounts

- (e) Loan of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ ) is permissible according to rules.

\_\_\_\_\_  
BURSAR

Dated \_\_\_\_\_

- (f) Recommended & forwarded to Hony. Treasurer for favour of final approval of a loan of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ )

\_\_\_\_\_  
Principal

Dated \_\_\_\_\_

- (g) A loan of Rs. \_\_\_\_\_ is sanctioned.

\_\_\_\_\_  
Hony. Treasurer

Dated \_\_\_\_\_

Received cheque No. \_\_\_\_\_ Dated \_\_\_\_\_ for Rs. \_\_\_\_\_

\_\_\_\_\_  
(Signature)

Dated \_\_\_\_\_