

ID. No. : SGND-KH/

Recent coloured
family photograph
(not older than 6 months)
of size **6cm x 4cm**
should be pasted here.

SRI GURU NANAK DEV KHALSA COLLEGE

Dev Nagar, New Delhi – 110 005. Phone No-28729399 Fax No-011-28728909

UNIVERSITY OF DELHI

IDENTITY CARD FOR MEDICAL TREATMENT IN THE APPROVED HOSPITALS

Forms should be filled in CAPITAL Letters only

1. Name of the Employee : _____
2. Father's / Husband's Name : _____
3. Department : _____
4. Designation : _____
5. BasicPay/ PayBand&GradePay : _____

6. Details of Family Members as per CS (MA) rules :

Sr. No.	Name	Relationship with the employee	Date of Birth	Remarks
1.		Self		
2.				
3.				
4.				
5.				
6.				

7. Date of initial Appointment : _____

8. Date of Retirement : _____

9. Residential Address : _____
(As in Service Book)

10. Telephone No. : _____

Verified by

Signature of the Employee
Name (Capital letters): _____

(For Instructions / Guidelines see overleaf)

INSTRUCTION / GUIDELINES:-

5. For availing the facility under direct payment, the beneficiary must carry the following:-
 - a) Identity Cards issued from University / College
 - b) Medical I-Cards
 - c) If retired, Copy of WUS Health Centre Card
(Photocopy of all above, duly self attested should be submitted to the Hospital)
6. Don't insist upon admission for investigation or for Health Check-up.
7. Expenditure towards registration / Admission Charges, Extra bed for attendant, Expenses on luxury items like radio/TV/Laundry/Telephone, expenses on Vitamins/ Tonic if not related to treatment, food & beverages for attendant are not payable under Direct Payment Facility.
8. At the time of Discharge medical I-card holder must leave back all the documents and also sign on the bill.

I have the read the above instruction/ Guidelines

Signatures of the Employee

Name: _____

Address: _____

NOTE:-

Misuse of Medical I-card "Under Direct Payment Facility" is a criminal offence. Suitable action including cancellation of medical I-card shall be taken in case of willful suppression of facts or submission of false information/ statements. Suitable disciplinary action shall be taken in case of serving employees.