



# SRI GURU NANAK DEV KHALSA COLLEGE

(UNIVERSITY OF DELHI)

**NAAC Accredited B++**

DEV NAGAR, NEW DELHI-110 005

Celebrating 550<sup>th</sup> Birth Anniversary of Sri Guru Nanak Dev Ji

Ref. No.: SCIND/ADMW/19/8062

Dated: 30/9/2019

## CORRIGENDUM REGARDING NON TEACHING VACANCY

With reference to the Advertisement dated 6th April, 2019 in Employment Newspaper regarding Non-Teaching Vacancy, it is to notify that out of total advertised posts of Junior Assistants, one post has been earmarked as Library Typist (LDC).

Fresh applications are invited for the post of Library Typist (LDC) on permanent basis from eligible candidates and details of the post, number of vacancy, qualification(s), pay band, procedure for filling vacancies etc. as prescribed under Delhi University rules are given below.

S.No.	Name of Post	Total Post	Category	Max Age (years)	Basic Pay	Level
1.	Library Typist	01	01 for Unreserved	27	19900/-	2

The details of advertisement such as number of post, eligibility, minimum age, prescribed format etc. are available on the College website: [www.sgndkc.org](http://www.sgndkc.org).

The last date of application 14/10/2019. Those who have already applied need not apply again.

*[Signature]*  
OFTG.PRINCIPAL 30/9/19

## **LIBRARY TYPIST / JUNIOR LIBRARY & INFORMATION ASSISTANT**

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### **Essential**

- (a) Passed Sr. Secondary or equivalent examination conducted by State Board of Education/University/Govt. recognized institutions.
- (b) Certificate in Library Science/Library and Information Science from a recognized institution;
- (c) Computer Course at Sr. Secondary Level or Basic Course in Computer Science/Word Processing from a recognized Institution.

**Maximum Age Limit:** 27 years (Age relaxation will be allowed as per the guidelines of University of Delhi/UGC).



SRI GURU NANAK DEV KHALSA COLLEGE  
(University of Delhi)  
DEV NAGAR, NEW DELHI-110 005

To be filled by Receiving Assistant

Application No. \_\_\_\_\_

Received on \_\_\_\_\_

Application Form for Non-Teaching Posts

Affix your Passport  
sized photograph  
here

Post Applied For: \_\_\_\_\_

Date of Advertisement \_\_\_\_\_

Bank Draft No: \_\_\_\_\_ Issuing Bank \_\_\_\_\_ Date \_\_\_\_\_

Name (in Block Letters) \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_

Father's/Husband's Name \_\_\_\_\_

Nationality \_\_\_\_\_ Marital Status \_\_\_\_\_ Email: \_\_\_\_\_

Postal Address \_\_\_\_\_

PIN: \_\_\_\_\_

Telephone/ Mobile No(s) \_\_\_\_\_

Category: SC / ST / OBC / Sikh Minority / PWD / OH / VH / HH / LV / General / Others \_\_\_\_\_

**IMPORTANT INSTRUCTIONS**

1. Candidates are advised to read the Advertisement Carefully before filling the Application Form.
2. A Separate Application Form is to be submitted for each post
3. Incomplete Application Form will be summarily rejected.
4. Candidates are required to attach photocopies in support of their educational qualifications and experience, if any.
5. Candidates are advised to preserve Acknowledgement Receipt of this form

P.T.O

**Acknowledgement Slip of Application Form for Non-Teaching Posts**

Received Application Form from \_\_\_\_\_

For the post of \_\_\_\_\_ on \_\_\_\_\_

Application No: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of the Receiving Assistant