



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SRI GURU NANAK DEV KHALSA COLLEGE
Name of the head of the Institution		Dr. Man Mohan Kaur
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01128729399
Mobile no.		9213604905
Registered Email		iqacordinator@sgndkc.du.ac.in
Alternate Email		principal@sgndkc.du.ac.in
Address		Dev Nagar, Karol Bagh, New Delhi Pin 110005
City/Town		New Delhi
State/UT		Delhi
Pincode		110005

2. Institutional Status	
Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	central
Name of the IQAC co-ordinator/Director	Dr. Deepak Sharma
Phone no/Alternate Phone no.	01128729399
Mobile no.	9213604905
Registered Email	iqacordinator@sgndkc.du.ac.in
Alternate Email	principal@sgndkc.du.ac.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.sgndkc.org/sk/documents/uploadedfiles/aqar_030319102125.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.sgndkc.org/sk/documents/uploadedfiles/file19062018101725.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	2.76	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	10-Dec-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Youth Talk (in	09-Aug-2018	100

collaboration with ICT Academy	1	
A Cloud literacy day was celebrated	05-Oct-2018 1	120
IQAC members participated in a Bridge Conference	12-Dec-2018 1	8
A Talk on Virtual Police Station	17-Jan-2019 1	85
A workshop on Google Classroom	21-Feb-2019 1	95
Centre for Human Values was formed	13-Mar-2019 1	110
A Three Day workshop was organised on Office Automation and Documentation for NAAC	04-Jan-2019 3	70
Youth Talk (in collaboration with ICT Academy)	09-Aug-2018 1	100
A Cloud literacy day was celebrated	05-Oct-2018 1	120
IQAC members participated in a Bridge Conference	12-Dec-2018 1	8
A Talk on Virtual Police Station	17-Jan-2019 1	85
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :	14
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- One Day Faculty Development Programme was organized for the IQAC Coordinators on the theme 'Shifted Goalposts in New NAAC: A Challenge for Today's IQAC' on 10 September, 2018. More than 50 participants from other institutions successfully attended the programme.
- An initiative was taken by IQAC and Research Committee of our College to provide Research Grants to teachers (with students participation) to undertake quality research in their respective fields. Ten projects were awarded on 20 August, 2019.
- A Memorandum of Understanding (MoU) was signed on 10 September, 2018 between Haribhai. V. Desai Arts, Science and Commerce College, Pune and us with an objective to stimulate and facilitate the development of collaborative and mutually beneficial programs to enhance the intellectual life and cultural development on both institutions.
- Another landmark achievement of IQAC has been in its pioneering initiative to sign a Memorandum of Understanding (MoU) on 10 November, 2018 with ten colleges of University of Delhi and Guru Gobind Singh Indraprastha University with an aim to form a Cluster to undertake collaborative activities in the field of higher education.
- A Five Day FDP was jointly organized by us and Ram Lal Anand College on the theme Quality Assurance in HEIs: Reorienting Teaching Learning Paradigm from 15 to 19 March, 2019. A total number of 50 participants attended the programme.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Research work at college level by teams of faculty and students is to be promoted	Self-funded college level innovation project were undertaken by the faculty with the involvement of students. Each project is financed for Rs 10,000
Seminar to be conducted to make college administrative staff student friendly.	Three days FDP on office automation and documentation for NAAC from to Jan One Day Faculty Development Programme was organized for the IQAC Coordinators on the theme 'Shifted Goalposts in new NAAC: A Challenge for today's IQAC' on

	10 September, 2018
College will join ICT academy	Joined the ICT academy and the details are available on ICT Academy.in
Whats app group of IQAC will be created for updates and idea sharing was suggested and accepted	Whatsapp group of IQAC coordinators was created
Research work at college level by teams of faculty and students is to be promoted	Self-funded college level innovation project were undertaken by the faculty with the involvement of students. Each project is financed for Rs 10,000
Seminar to be conducted to make college administrative staff student friendly.	Three days FDP on office automation and documentation for NAAC from to Jan One Day Faculty Development Programme was organized for the IQAC Coordinators on the theme 'Shifted Goalposts in new NAAC: A Challenge for today's IQAC' on 10 September, 2018
College will join ICT academy	Joined the ICT academy and the details are available on ICT Academy.in
Whats app group of IQAC will be created for updates and idea sharing was suggested and accepted	Whatsapp group of IQAC coordinators was created
To maintain data base of the college students for dissemination of information.	Data base from the college ERP system was taken and is used for sharing the detailed information and SMS service is used to send messages
New Teaching Learning methods to be used	Video recording of lectures was done and uploaded on the college website
Workshop of IQAC coordinators will be held	One Day Faculty Development Programme was organized for the IQAC Coordinators on the theme 'Shifted Goalposts in new NAAC: A Challenge for Today's IQAC' on 10 September, 2018. More than 50 participants from other institutions successfully attended the programme.
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New Teaching Learning methods to be used	Video recording of lectures was done and uploaded on the college website
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Staff Council	30-Sep-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	19-Apr-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution is steadily moving from the traditional to automated Management Information Systems (MIS). The following systems are fully functional in the college from last few years • Library is fully automated and uses the software Alice for windows by Soft link Asia Pvt. Ltd. • Institutional email system • Google Classroom • CCTV and Security Systems • Publications in e-version. • Important notices regarding meetings are circulated through mails and college website. Apart from all these the students are encouraged to develop apps, websites and software as per the requirements. The college has active technology savvy society "CYBER CLAN", which has been helping students to develop and enhance their knowledge and skills towards various Information Technology (IT) related application based and creative computer softwares.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The academic curriculum and its calendar are governed by the University of Delhi. Its delivery involves careful contemplation and sustained execution of a planning and delivery process over the period of the academic year. Before the commencement of the academic year, the Time Table in charge along with the departmental Convenors plans and ensures effective and timely implementation of the curriculum through infrastructural planning in terms of aspects such as

number of classrooms, tutorial blocks, availability of books and academic resources. Faculty has the freedom to decide the pace and transmission of the curriculum within the time frame and requirements of the University. The faculty prepares the curriculum planner along with the teaching methodology for the proper execution of the syllabus. Besides conventional methods, various other teaching methods like Quiz, Group Discussion, Demonstrations, Debates, PPT Presentations, Role Play, Allied Projects, Games, Short Films, Industrial Visits, Add-on practical's, Open book tests, Assignments, Videos, Use of charts and graphs, Case studies are used for effective curriculum implementation. Lectures, speaker sessions and workshops by renowned personalities from academics, corporate sector, policy making bodies and media are held regularly to bring the curriculum to a more application-oriented framework.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	20/07/2018
BA	English	20/07/2018
BA	Political Science	20/07/2018
BA	History	20/07/2018
BA	Hindi	20/07/2018
BA	Punjabi	20/07/2018
BA	hindi Journalism	20/07/2018
BA	Business Economics	20/07/2018
BA	Programme	20/07/2018
BCom	Programme	20/07/2018
BSc	Maths	20/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Bridge course	24/08/2018	51

soft skill course	12/10/2018	52
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	programme	9
BA	BBe	16
BCom	Hons	16
BA	HINDI JOURNALISM	1
BA	POL SCIENCE	2
BA	MATHS	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is regularly collected from various stakeholders: viz. students, parents, teachers and employers to ascertain the level of satisfaction about the infrastructure and learning resources available in the college. Google forms are uploaded on the college website and regular feedback is received from different stakeholders. The feedback is meticulously analyzed by Internal Quality Assurance Cell of the college. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. Student Feedback: There are two structured questionnaires posted on the college website to get students' feedback a) about the teaching and learning. b) about the infrastructure of the college. There are significant questions in the questionnaire regarding the modern teaching aids, guidance for overall personality development, webresources and students' employability after completion of the programme. The questionnaire is carefully designed to gauge the true picture of college functioning. The positive feedback regarding teaching and learning is conveyed to the teacher concerned so that he/she may continue to work upon that particular aspect. At the same time negative feedback is taken in a right perspective and every effort is taken to overcome/improve the same. Parents Feedback: Questionnaire meant to get feedback from parents is also available on the college website. Besides, ParentsTeacher meetings are held at the end of each semester to ensure better interaction and communication between college and parents about the student's progress and performance, to enlist parents cooperation to remediate any problems, and to refine student's individual learning plans. Employers Feedback: To ensure better placements in the future, the employer feedback form is available on the college website. The</p>

questionnaire ensures to get the information regarding the college infrastructure, quality of candidates, employability skills of the students . Teachers Feedback: To enhance learning and improve assessment performance, the teacher feedback is taken on the existing facilities which includes ICT and modern teaching aid, library, research , administration and other facilities. The suggestions how to augment the physical and academic facilities are further discussed to improve the overall teaching learning experience.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	PUNJABI	10	Nil	15
MCom	COMMERCE	10	Nil	8
BA	BUSINESS ECONOMICS	40	Nil	50
BA	English	30	1372	33
BA	HINDI	30	464	25
BA (Journalism)	HINDI	40	185	31
BA	HISTORY	30	709	40
BA	POL SCIENCE	30	1083	28
BA	PUNJABI	30	106	14
BA	PROGRAMME	120	2029	210
BCom	PROGRAM	180	2822	201
BCom	HONS	80	1646	95
BA	MATHS	40	1269	52

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2349	39	85	25	85

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
85	78	212	25	7	9

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is an important tool to support students to improve their learning and leadership skills, motivating them towards their future career development. With this in mind, the College has a mentorship programme wherein the faculty members mentor students with a view to meet and resolve their day to day expectations and issues, and guide them on their overall personality development. Mentors are required to keep track of their mentees with reference to academics, attendance, discipline and overall development. Each class is allotted a class mentor and detailed list of the mentors (along with their contact details) and mentees is available on the college website and notice board for the student's reference. Orientation programmes (general and department wise) are conducted for the first year students with a view to provide them an insight into the world of higher learning. Faculty members guide second and third year students about specialized subjects during their curriculum and career opportunities related to those disciplines. Students are motivated to join special lectures conducted by various research institutions to enhance their grasp on the subject and provide them the wider exposure. Financially constrained students are given guidance about the educational loan facilities and other financial support systems. Skill development workshops are conducted regularly for employability enhancement of the students. Placement cell conducts various guest lectures and workshops for better career opportunities of the students and arrange visits by leading corporate hubs to provide placement and internship to our students. With a view to inculcate moral and human values among the students, the Divinity society of the college has been persistently and consistently undertaking programmes and activities. To widen the aspect of social values in the students the Centre for Human Values was started. Students are mentored not only as passive participant but as an active doer. Services of a Psychological Counsellor are available in the college at regular intervals for the consultation and redressal of counselling. With a view to ensure privacy and confidentiality of the case, the system is also in place to contact her through specially created website. The grievances boxes are placed in the college at several convenient places so that students can put their problems and discuss the same with their mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2349	87	1:27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
87	49	38	Nil	40

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Bhupinder Kaur	Assistant Professor	Saraswati Samman by Mahila Kavya Manch
2018	Hardeep Kaur	Assistant Professor	Dr. Tarak Nath Bali Smriti Samman by K. B. Hindi Sahitya Samiti, Badayun, Uttar Pradesh.
2018	Gurmohinder Singh	Vice Principal	Independent Director of BEML (A

			miniratnal company, Ministry of Defence) by the President of India.
2018	Gurmohinder Singh	Vice Principal	Member of Punjabi Vikas Committee, D.S.G.M.C.
2018	Paramjeet kaur	Assistant Professor	Member of Punjabi Vikas Committee, D.S.G.M.C.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	103	odd	15/12/2018	29/01/2019
BCom	147	odd	15/12/2018	29/01/2019
BA	114	odd	15/12/2018	29/01/2019
BA	132	odd	15/12/2018	29/01/2019
BA	116	odd	15/12/2018	29/01/2019
BA	134	odd	15/12/2018	29/01/2019
BA	140	odd	15/12/2018	31/12/2019
BA	122	Odd	15/12/2018	29/01/2019
BCom	148	Odd	15/12/2018	29/01/2019
BA	103	Even	25/05/2019	12/07/2019
BA	114	Even	25/05/2019	12/07/2019
BA	132	Even	25/05/2019	12/07/2019
BA	116	Even	25/05/2019	12/07/2019
BA	134	Even	25/05/2019	18/08/2019
BA	122	Even	25/05/2019	18/08/2019
BA	140	Even	25/05/2019	18/08/2019
BCom	147	Even	25/05/2019	18/08/2019
BCom	148	Even	25/05/2019	18/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the University guidelines on evaluation and assessment, we follow the Continuous Internal Evaluation (CIE) system comprising of internal and external evaluation in the proportion 25:75. As learning is a continuous process, the evaluation should ideally be conducted on a regular basis. In this spirit, the IQAC and academic departments are actively engaged in evolving an action plan at the beginning of the academic semester itself and undertake efforts in the implementation of the same. The detailed Curricular Planner, giving topic wise

details of the schedule of teaching, innovative teaching methodology and evaluation, is designed carefully by the concerned teacher and is posted on the college website well in advance. Within the structured academic framework designed by the university, College allows functional autonomy to the members of academic departments to assess the learners. Students are encouraged to give presentations based on their research projects. Each classroom is equipped with LCD projectors to facilitate usage of ICT technology. Teachers evaluate the students through numerous mechanisms namely, ordinary interaction with college students, quizzes, assignments, daily attendance and midterm examinations. Online assignments through Google Classroom and Canvas is taken which has simplified and quickened the process of internal evaluation. Problem solving and higher order reasoning skills are better assessed through short answer and essay test. To enhance critical thinking of the students, regular group discussions are conducted in respective classes. To bridge the gap between classroom theoretical training and practical learning, industrial visits are arranged and the students need to submit report as a part of their evaluation. Written assignments and oral presentations are taken which improve theoretical and written skills of the students. Students are encouraged to discuss and debate various aspects of a topic in detail during the lectures and tutorials. Especially, in tutorial classes, retest is also conducted to improve their performance of slow learners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution adheres to the University academic calendar for the conduct of examination and other related matters. Every year under various academic and extracurricular committees, the Staff Council of the college under Ordinance XVIII, constitutes and assigns responsibilities to the teaching staff members. The activities are planned by each committee for the year. Before the commencement of each semester, a meeting of the Principal, Time Table Committee Convenor and department teacher incharges is held to assess the workload requirements of various departments, course allocation and teaching schedule. The evaluation schedule as notified by the University is followed well in time for each semester. The college strictly follows all the components of internal assessment: assignments, class tests, projects, presentations, group discussions, project work and attendance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.sgndkc.org>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
147	BCom	hons	138	138	100
148	BCom	prog	245	243	99
103	BA	programme	122	120	98.5
114	BA	english hons	77	77	100
116	BA	punjabi hons	31	31	100

134	BA	Political science hons	59	59	100
132	BA	History hons	24	24	100
115	BA	Hindi hons	23	23	100
140	BA	Business economics	22	22	100
122	BA (Journalism)	Hindi	26	26	100
323	MA	Punjabi	7	7	100
351	MCom	Commerce	9	9	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.sgndkc.org/sk/documents/uploadedfiles/file30092019040341.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	3	SGNDKC	10000	10000
Interdisciplinary Projects	3	SGNDKC	15000	15000
Interdisciplinary Projects	3	SGNDKC	15000	15000
Students Research Projects (Other than compulsory by the University)	3	SGNDKC	10000	10000
Students Research Projects (Other than compulsory by the University)	3	SGNDKC	10000	10000
Students Research Projects (Other than compulsory by the University)	3	SGNDKC	10000	10000

University)				
Students Research Projects (Other than compulsory by the University)	3	SGNDKC	10000	10000
Students Research Projects (Other than compulsory by the University)	3	SGNDKCSGNDKC	10000	10000
Students Research Projects (Other than compulsory by the University)	3	SGNDKC	10000	10000
Students Research Projects (Other than compulsory by the University)	3	SGNDKC	10000	10000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Mutual Funds Have a SIP	Interdisciplinary Department	27/09/2018
Advance Level of Mutual Funds have a SIP	Interdisciplinary Department	25/10/2018
Investors Education Programme	Interdisciplinary Department	14/03/2019
JOSH Talk	Interdisciplinary Department	27/09/2018
Artificial Intelligence	Economics Department	08/02/2019
Trade War and Retaliation	Economics Department	04/04/2019
BBC Documentary Series (Happiness Machines)	English Department	17/01/2019
BBC Documentary Series (Engineering of consent)	English Department	31/01/2019
BBC Documentary Series (There is a policeman inside our heads, He must be destroyed)	English Department	21/02/2019

BBC Documentary Series(Eight people sipping wine in Kettering)	English Department	14/03/2019
skills related to television news Production	Hindi	24/09/2018
Television production	hindi	31/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Punjabi	1
Economics	1
HISTORY	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Environment studies	1	1
National	ECONOMICS	1	0
National	COMMERCE	2	0
International	COMMERCE	1	0
International	Hindi	2	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	14
Hindi	24
English	10

PUNJABI	9
commerce	4
EVS	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Corporate governance index and firm performance: empirical evidence from Indian banking	Manmeet Kaur	AfroAsian Journal of Finance and Accounting	2018	1	SGNDKC1	1
Influence of stream habitat variables on distribution and abundance of tadpoles of the endangered Purple frog, <i>Nasikabatrachus sahyadrensis</i> (Anura: Nasikabatrachidae)	Ashish • Thomas	Journal of Asia Pacific Biodiversity	2019	0	Sri Guru Nanak Dev Khalsa College	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Corporate governance index and firm performance:	Manmeet Kaur	AfroAsian Journal of Finance and Accounting	2018	Nil	1	Sri Guru Nanak Dev Khalsa College

empirical evidence from Indian banking		Kaur				
Influence	Ashish • Thomas	Journal of Asia Pacific Biodiversity	2019	Nil	Nil	Sri Guru Nanak Dev Khalsa College
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	18	Nil	Nil
Presented papers	12	10	Nil	Nil
Resource persons	Nil	3	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Waste management drive	NSS	5	20
Essay Writing Competition	NSS	5	99
Swachhta Abhiyan'	NSS	5	71
International Yoga Day	NSS	55	386
Swachta Pakhwara	NSS	10	128
A weeklong Flood donation drive	NSS	2	163
Campus cleaning program	NSS	2	125
Swachta Hi Sewa'	NSS	3	83
Visit to National Gandhi Museum	NSS	2	37
Service at Founders day	NSS	3	418
EPIC camp	NSS	4	53
Observed Mahatma Gandhi National Mourning Day	NSS	3	52

Book Collection Drive	NSS	2	223
Group discussion on Relevance of Gandhi in Contemporary world	NSS	3	28
Exhibition on Preservation of Historical Monuments	NSS	2	49
Tree plantation drive	NSS	2	24
Clothing collection drive	NSS	3	42
Literary Awareness Camp and book donation drive	NSS	2	48
Slogan Writing Drive on Women Empowerment	NSS	3	195
Awareness camp about government policies for the slums	NSS	2	24
Tashi a fest for women empowerment	NSS	3	112
Cleanliness awareness drive at Red Fort	NSS	2	32
Participated in Walkathon St. Stephens College	NSS	3	9
Visit to Traffic Training park	NSS	2	39
Workshop on Social Service on Importance of Women in Society	NSS	3	42
Documentary Screeing Session	NSS	2	135
Assistance to physically and visually challenged students	NSS	2	12
Vounteers in PTM in College	NSS	2	20
Slogan Writing competition on Save Girl Child	NSS	2	92
Interactive	NCC	2	35

session with Colonel R. Basu Chowdhary			
Social Drive like cleanlines drive, blood donation camp, awareness of traffic rules and other programs	NCC	3	112
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
National Service Scheme	NSS	Campus Cleaning Program	2	125
National Service Scheme	NSS	Swachhta pakhwara	2	118
National Service Scheme	NSS	Swachhta Rally	3	17
National Service Scheme	NSS	Talk on Swachhta hi seva	2	93
National Service Scheme	NSS	Swachhta Abiyan	2	71
National Service Scheme	NSS	Play on Swachhta	2	53
National Service Scheme	NSS	Tree Plantation drive	2	24
National Service Scheme	NSS	Slogan writing on Women Empowerment	2	195
National Service Scheme	NSS	Fest on Women Empowerment	3	112
National Service Scheme	NSS	Cleanliness drive at Red Fort	2	32
National	NSS	Seminar on	2	135

Service Scheme		Social Service and Importance in society		
National Service Scheme	NSS	Group discussion on Save Girl Child	2	92
Enabling Unit	Enabling Unit	Panel discussion on Disability: Issues and Challenges in contemporary India	3	116
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Business Development	Career Marshal	01/06/2019	15/07/2019	Saiyam Preet Singh
Internship	Content Writer	Career Marshal	01/06/2019	15/07/2019	Tejas
Internship	Content Writer	Career Marshal	01/06/2019	15/07/2019	Sadhana
Internship	Business Development	Surbhi India	01/06/2019	30/06/2019	Chirag Malhotra
Internship	Business Development	Surbhi India	01/06/2019	30/06/2019	Prerna Rawat
Internship	Business Development	Surbhi India	01/06/2019	30/06/2019	Ananya Jain
Internship	Business Development	Jaro Education	27/05/2019	10/07/2019	Manvendra Mishra
Internship	Umeed NGO	Umeed NGO	01/01/2019	31/01/2019	Anubhav Tyagi
Internship	Umeed NGO	Umeed NGO	01/01/2019	31/01/2019	nikita Kumari
Internship	Umeed NGO	Umeed NGO	01/01/2019	31/01/2019	Rishabh Arora

Internship	Umeed NGO	Umeed NGO	01/01/2019	31/01/2019	Amandeep Singh
Internship	Umeed NGO	Umeed NGO	01/01/2019	31/01/2019	Ashutosh Lodhi
Internship	Umeed NGO	Umeed NGO	01/01/2019	31/01/2019	Umang Agarwal
Internship	Umeed NGO	Umeed NGO	01/01/2019	31/01/2019	Harsimran Kaur
Internship	Umeed NGO	Umeed NGO	01/01/2019	31/01/2019	Ankita
Internship	Umeed NGO	Umeed NGO	01/01/2019	31/01/2019	Manpreet Singh
Internship	Umeed NGO	Umeed NGO	01/01/2019	31/01/2019	Sachin Kumar Mishra
Internship	Umeed NGO	Umeed NGO	01/01/2019	31/01/2019	Harman Preet Singh
Internship	Umeed NGO	Umeed NGO	01/01/2019	31/01/2019	Mehak Arora
Internship	Umeed NGO	Umeed NGO	01/01/2019	31/01/2019	Divya Vij
Internship	Umeed NGO	Umeed NGO	01/01/2019	31/01/2019	Siddhant kaushik
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Jaspreet Kaur
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Nisha Malik
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Siddhant Kaushik
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Jaspal Singh
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Madhav Sethi
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Umang Agarwal
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Harpreet Kaur,
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Saranjeet Singh
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Prerna Tyagi
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Priya Gupta
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Harleen Kaur
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Ashutosh Lodhi
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Dikshant Arora
Internship	Business	Red Carpet	01/06/2019	31/07/2019	Tanishq

	Development				Arora,
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Manpreet Singh
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Taranpreet Singh Kohli
Internship	Business Development	Red Carpet	01/06/2019	31/07/2019	Prabhjot Singh
Internship	Digital Marketing	Career2Success	01/06/2019	15/07/2019	Tamanpreet singh
Internship	Digital Marketing	Career2Success	01/06/2019	15/07/2019	Ramanpreet singh
Internship	Digital Marketing	Career2Success	01/06/2019	15/07/2019	Dilpreet kaur
Internship	Digital Marketing	Career2Success	01/06/2019	15/07/2019	Akash Duhan
Internship	Subject Matter Expert	Franz Biz Corp	01/12/2018	30/05/2019	Gurnoor singh
Internship	Subject Matter Expert	Franz Biz Corp	01/12/2018	30/05/2019	Devika MARwah
Internship	Subject Matter Expert	Franz Biz Corp	01/12/2018	30/05/2019	Rahul gulati
Internship	Subject Matter Expert	Franz Biz Corp	01/12/2018	30/05/2019	Umang Aggarwal
Internship	HR	Asahi India	07/06/2019	06/07/2019	Shruti Sharma
Internship	Sport Leader	Decathlon Sports	15/12/2018	15/01/2019	Abhishek Gupta
Internship	Sport Leader	Decathlon Sports	15/12/2018	15/01/2019	Devanshu Arora
Internship	Sport Leader	Decathlon Sports	15/12/2018	15/01/2019	Rishika Kaushik
Internship	Sport Leader	Decathlon Sports	15/12/2018	15/01/2019	Ramandeep Singh
Internship	Sport Leader	Decathlon Sports	15/12/2018	15/01/2019	Gagandeep singh
Internship	Sport Leader	Decathlon Sports	15/12/2018	15/01/2019	Dikshant Arora
Internship	Sport Leader	Decathlon Sports	15/12/2018	15/01/2019	Devain Dua
Internship	Sport Leader	Decathlon Sports	15/12/2018	15/01/2019	Sarabjeet Singh

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Haribhai. V. Desai Arts, Science and Commerce College, Pune	10/09/2018	to stimulate and facilitate the development of collaborative and mutually beneficial programs to enhance the intellectual life and cultural development on both institutions.	205
With Ten colleges of DU and IP	12/11/2018	To promote cooperation, promotion and networking of institutional quality assurance,	9
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBSYS	Partially	WEBCENTRIC	2017

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	2923	911417	10	500	2933	911917
Journals	16	76808	Nil	Nil	16	76808
Reference Books	Nil	Nil	156	156597	156	156597

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	212	7			3			100	
Added	4								
Total	216	7	0	0	3	0	0	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The allocated funds are utilized under the observation of various monitoring committees such as Purchase committee, Repair and maintenance committee, Sports Committee, Library committee etc. of the college. To maintain and upkeep the infrastructure Institute facilities and equipment's, following activities are undertaken by college: • Repair and Maintenance work undertaken in the college

include repair and upkeep of elevator, RO systems, Water coolers, Intercoms, Projectors, CCTV's and sanitary work. • Maintenance of AC plants, LIBSYS web centric version installed in the library and RO systems takes place under AMC. • Each work station in the administration and accounts office is provided with a computer. • Staff room is equipped with computer facility. • LED Monitors are displayed on every floor to encourage paperless notices. • Internet access available on 50 of the computers. • College campus is fully WiFi enabled. • From time to time, training workshops for faculty members and nonteaching staff are conducted to apprise them of up gradation of IT tools and software's. • Moving towards a paperless regime, issuance of salary slips in paper form was replaced with online availability through ERP system. • Two full time gardeners have been employed by the college for the upkeep and maintenance of lawns and landscaping of the college. • A centrally air conditioned library with a seating capacity of more than 100 students. Separate reading section and computer section for faculty. • A vending machine has been installed in the medical room for dispensing Sanitary Napkins for female students at a nominal cost. • Cleaning and hygienic maintenance of water tanks, water purifiers and garbage bins is done on the regular basis

<https://www.sgndkc.org/sk/page.php?page=invitation%20for%20tenders%20/%20quotations>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarships and Financial support	42	275500
Financial Support from Other Sources			
a) National	Merit Scholarship for SC, All India Confederation of the Blind /ST/OBC/MINORITY	47	149460
b) International	Help the Blind Foundation, Hong Kong	10	100000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
? Soft Skill Development	20/07/2018	550	Department of English
? Remedial coaching	04/09/2018	15	Department of Economics
? Language Labs	20/07/2018	100	Department of English
? Bridge Courses	24/08/2018	50	Department of Economics
? Yoga and Meditation	21/06/2018	80	Physical Education

? Personal Counselling	01/08/2018	1000	Psychological counsellor
? Mentoring	01/08/2018	2000	All Departments
? Career Counselling	16/08/2018	900	Placement Cell
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	'Career Counseling and Personality Grooming'	153	300	1	135

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
EY GDS, DEC ATHLON SPORTS INDIA, ICICI PRUDENTIAL LIFE, TOMMY HILFINGER AND CALVIN KLEIN, FIS GLOBAL, NIIT LIMITED, CONCENTRIX, JUST DIAL, JARO EDUCATION, MCKINSEY AND COMPANY, GENPACT, SMC INSURANCE, SKILL	200	153	LT CONSTRUCTION, EY INDIA, IIM JOBS, EDFORA, SIX RED MARBLES	10	3

DEVELOPMENT COUNCIL OF INDIA, ASAHI GLASS INDIA.					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	50
TOFEL	45
GRE	25
Any Other	15
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports meet 15	College	700
S.G.N.D. Khalsa College Cricket Tournament 15	Inter college	84
Athletic Meet for Visually Impaired Students 15	Inter college	72
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	All India Inter University	National	1	Nill	2364	Shashi Shekhar
2019	Inter college Yoga Championship	National	1	Nill	2364	Shashi Shekhar
2019	All India Inter	National	1	Nill	3113	Bharat

	University					
2019	Inter college Yoga Championship	National	1	Nil	3113	Bharat
2019	All India Inter University	National	1	Nil	3153	Rahul
2019	Delhi state Yoga Champions hip	National	1	Nil	3153	Rahul
2019	Inter College Athletics	National	5	Nil	2294	Sajal Kumar Mandal
2019	Kabaddi All India	National	1	Nil	2284	Gaurav Chhikara
2019	Kabaddi All India	National	1	Nil	2293	Sachin Malik
2019	Hand Ball North Zone	National	1	Nil	2056	Atul
2019	Inter College Wrestling	National	1	Nil	2279	Sahil Lamba
2019	Inter College Wrestling	National	1	Nil	2285	Vineet Panwar
2019	Gatka	National	Nil	1	1172	Simranjeet Singh Sarna
2019	Gatka	National	Nil	1	2098	Yukti
2019	Gatka	National	Nil	1	4108	Amandeep Singh
2019	Gatka	National	Nil	1	4107	Ramandeep Singh
2019	Gatka	National	Nil	1	4113	Parmeet Singh
2019	All India Inter University	National	1	Nil	2276	Rajesh Kumar
2019	Inter College Athletics	National	5	Nil	2294	Sajal Kumar Mandal
2019	Kabaddi All India	National	1	Nil	2284	Gaurav Chhikara

2019	Kabaddi All India	National	1	Nil	2293	Sachin Malik
2019	Hand Ball North Zone	National	1	Nil	2056	Atul
2019	Inter College Wrestling	National	1	Nil	2279	Sahil Lamba
2019	Inter College Wrestling	National	1	Nil	1172	Simranjeet Singh Sarna
2019	Gatka	National	1	Nil	2098	Yukti
2019	Gatka	National	1	Nil	4108	Amandeep Singh
2019	Gatka	National	1	Nil	4107	Ramandeep Singh
2019	Gatka	National	1	Nil	4113	Parmeet Singh
2019	Inter college Yoga Champ ionship	National	1	Nil	2276	Rajesh Kumar
2019	Sr.Natio nal Baseball	National	1	Nil	1524	Ankit Kumar
2019	Sr.Natio nal Baseball	National	1	Nil	1524	Vishal Kumar
2019	Para National Athletics meet	National	1	Nil	810	Prashant
2019	Para National Athletics meet	National	1	Nil	810	Prashant
2019	Para National Athletics meet	National	1	Nil	810	Prashant
2019	Para National Athletics meet	National	1	Nil	810	Prashant
2019	Delhi State Archery	National	1	Nil	773	Vishal Rai
2019	Delhi State	National	4	Nil	2286	Abhinav Kumar

	Athletics					
2019	Inter College Athletics	National	5	Nil	1743	Arshdeep Singh Sidhu
2019	Inter College Athletics	National	3	Nil	2280	Rahul
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Advisory Committee has been acting as an advisory body to the elected members of College Students' Union with the view to training and sensitizing them through representation and participation, thereby nurturing in them a sense of service and responsibility. Our Students' Union has been exhibiting concern and initiative for solving problems faced by students. Keeping in mind the multilingual and multicultural nature of the College, it acts as an essential link connecting various student communities and resolves issues and problems concerning them. The Students' Union elections for 2018-19 were successfully conducted on 12 September, 2018. The Oath Taking Ceremony for the new Office Bearers was held on 6 October, 2018 wherein they pledged to perform their duties and responsibilities with honesty and integrity and sought blessings of the Almighty. During their tenure, the Office Bearers of the Union organised and coordinated with Arts and Culture Society to oversee the successful organisation of 'Surlok'. They also invited the popular singer Guri to entertain the students. They also coordinated with the College authorities in the maintenance of basic amenities for students like availability of drinking water, upkeep of College property etc. on a regular basis. The road in front of the college has been made one-way after Students Unions persistent talks with the local police. Consequently, the road has been cleared making it safe for the students. Further, the Union has also resolved the issue of Students parking. An area adjoining the college boundary wall was roped to make it convenient for the students to park their two-wheelers.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

808

5.4.3 – Alumni contribution during the year (in Rupees) :

76700

5.4.4 – Meetings/activities organized by Alumni Association :

Three meetings were organised by Alumni association on 19 January, 2018, 29th May, 2018, 12 Sep 2018.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Faculty members have active involvement in driving change and realising the institution's mission and values. Students, faculty and staff were encouraged to participate in the management processes of the college. All faculty members were members of one society/committee or the other. Students too are nominated to various important bodies such as 'Art and Culture', 'Dramatics', 'Debating' Societies, etc. The Students Union contributes in all student related policy changes by actively mobilizing opinion and providing feedback. They ensure active participation from students in all decisions. Last year the Students' union played a very positive role in organizing inter college annual cultural festival. As a result of their active involvement the festival saw participation from colleges both from University of Delhi and other Universities. The Union also volunteered to aid the administrative/office staff in the admission process. This year the Student Union of the college effectively helped in resolving the traffic congestion problem that was being faced by the college since last several years by making the road just outside the college one way. Participative management The institute always promotes the culture of participative management by involving staff and students in various activities. All decisions of the institution though governed by management, the students and faculties are allowed to express themselves for any suggestions to improve in any aspect of the Institute. The Staff Council of the college is an active teachers body which provides a platform for active debates and discussions. All decisions are arrived at after a detailed discussion in the Council.

1. Strategic Level The Principal, teachers in charge and staff members are involved in defining the policies and procedures, making guidelines and rules/regulations pertaining to placement drives, discipline, grievance, counselling, training development, and library services etc., Staff members are also involved in taking decisions regarding learning and evaluations . All major decisions are however, passed in the Staff Council by a majority vote. Due to active persistent efforts of the faculty members and students the college was successful in inviting some of the best companies which resulted in our students absorption in the job market.

2. Functional Level At functional level, the faculty members participate in sharing the knowledge by discussing about the latest trends/technology during department meetings. A great amount of emphasis has been placed on starting new add on courses to make students more employable. Add on courses were started by the English, Punjabi and History departments. A few others have also been deliberated upon.

3. Operational level The Principal of the institution is the secretary of the Governing Body. The Principal brought to the attention of the members of the Governing Body (GB) and Staff Council several significant items related to the Revised Accreditation Framework (RAF) given by NAAC by placing them prominently in the agenda of the GB. She was successful in getting important decisions taken in this direction. With her efforts, a scheme for Special Research Grant could be launched for conducting significant short term research for teachers and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	To ensure healthy environment, the College has been regularly conducting various activities for its employees. In this league, programmes like Yoga Day, Fun games session on sports Day

are also organized for stress management and awareness. The management of the college administration plays a pivotal role in determining the quality of environment which is provided to the learners, therefore, it is necessary to have accountable governance systems. With these objectives, a three Days workshop was organized on Office Automation and Documentation for NAAC from 46 January, 2019 and attended by a number of participants from teaching and nonteaching community. One Day Faculty Development Programme was organized for the IQAC Coordinators on the theme 'Shifted Goalposts in new NAAC: A Challenge for today's IQAC' on 10 September, 2018. More than 50 participants from other institutions, who successfully attended the programme, felt that it added an immense academic and professional value for the IQAC coordinators who have been entrusted with the task of accreditation and assessment which involves technical process of preparing and uploading documents on a regular basis.

Industry Interaction / Collaboration

Regular interaction with speakers/representatives from leading companies are invited to enlighten the students about the significant issues like how to initiate a start up company, to enhance their employability, and other related issues.

Admission of Students

The Admission Committee is formed in the Staff Council of the college based on University of Delhi norms. The Admission Committee is supported by Enabling Committee, Internal Complaints Committee (Against Sexual Harassment), and Grievances Redressal Committee. The Admission Committee holds several meetings to discuss and implement the various guidelines, rules, norms, procedures, processes, and criteria for admissions. In this participative exercise, there is active involvement of teaching and nonteaching staff members. The admission portal is created by the college and the students are assisted by the volunteers to fill all the required information. The teachers are also available to guide them for the options to be taken during

	<p>the academic year. The student volunteer are also involved in this process with the specific purpose to smoothen and streamline the various procedures as per University of Delhi guidelines.</p>
Curriculum Development	<p>Since the college is a constituent college of University of Delhi, it works on the syllabus prescribed by the same. The faculty makes sincere efforts to teach their respective subjects effectively and the respective Heads of Department monitors that the courses are completed well in time. Various methodologies are employed like incorporating theory with practical, seminars, extension lectures, workshops etc., to supplement the University's curriculum and to integrate goals and objectives of the institution. Also the Institution encourages the faculty members to attend refresher courses and training programmes conducted for improving their skills.</p>
Teaching and Learning	<p>Institution motivates teachers to adopt and practice up to date modern and innovative teaching and learning methodologies. Teaching pedagogies are being modified from time to time to facilitate innovation in education. FDPs on learning management system (LMS) for teachers are organised regularly in the college and also faculty members are encouraged to participate in academic programmes organized by other institutions by granting them financial support. IQAC has taken up various quality initiatives to improve the teaching learning process. To bridge the gap between classroom and practical learning, the industrial visits are arranged. Problem solving and higher order thinking skills (HOTS) are sharpened through specially designed excercies. With a view to enhance critical thinking and analytical abilities of the students, regular group discussions, project presentations and similar group activities are conducted in their respective classes.</p>
Examination and Evaluation	<p>As per University guidelines on evaluation and assessment, we follow the Continuous Internal Evaluation (CIE) system comprising of internal and external evaluation in the proportion</p>

25:75. Teachers evaluate students through various mechanisms like written midterm assessments as well as other nonconventional methods for example, daytoday interaction with students, conduct of quizzes, group discussion and presentations, and weightage for attendance in the class. Specially for slow learners, retests are conducted to help them improve their performance in the test. Online assignments through Google Class room and Canvas are uploaded with an objective to make the system more transparent, ecofriendly and efficient. Students are also evaluated on the basis of the study reports submitted by them after industrial visits.

Research and Development

A scheme for Short term Research Grant was initiated this year. College continues to publish Journal of Research and Innovation, a peer reviewed refereed journal which provides a platform to scholars to publish their research findings.

Library, ICT and Physical Infrastructure / Instrumentation

The physical infrastructure of the college can match most state of the art facilities of any institution. The library, Bhai Gurdas Library, is a resource centre for learners with large number of books and other resources. It may be mentioned that library houses not only 73366 books (including rare books) but also subscribes to a good number of research journals, periodicals, magazines and daily leading newspapers as recommended by the members of academic departments from time to time. The Library has subscribed to the membership of INFLIBNET and DELNET. Regarding classrooms, it is worth mentioning that each classroom is equipped with LCD projectors to facilitate usage of ICT technology in teaching. The college has seven computer labs equipped with a total number of 180 computers which are updated from time to time. College has two smart classrooms and 4 Star Board Interactive Tablets for encouraging innovative teaching methods. For health and fitness, college Gym has been functioning with the latest equipment and facilities for recreation of the students and the staff. The college premise is differently abled friendly with elevator and facilitative ramps.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Online admissions, online students attendance on ERP, timetable and other important notices and announcements meant for students regularly available on college website
Finance and Accounts	All payments done digitally, salary slip of employees made available online,
Student Admission and Support	A separately dedicated website for admission linked with the University of Delhi site. ERP has been made functional to provide student support services like attendance, assignments, internal evaluation, etc.
Examination	Date sheet made available online, online provision for filling up examination forms and issuance of admission tickets, results too are declared online.
Planning and Development	Minutes of the important meetings of Staff Council, departments, IQAC, are available online which serve as an important database for future planning and development. Timetable and other important notifications and announcement are regularly archived on website for future reference.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr Meena Singh	Quality Assurance in HEIs: Reorienting Teaching Learning Paradigm	SGNDKC RLA	2000
2019	Manmeet Kaur	Quality Assurance in HEIs: Reorienting Teaching Learning Paradigm	SGNDKC RLA	2000
2019	Priya Jain	Quality Assurance in HEIs: Reorienting Tea	SGNDKC RLA	2000

		chingLearning Paradigm		
2019	Ishmeet Singh	Quality Assurance in HEIs: Reorienting Tea chingLearning Paradigm	SGNDKC RLA	2000
2019	Aditya Pandey	Quality Assurance in HEIs: Reorienting Tea chingLearning Paradigm	SGNDKC RLA	2000
2019	Preeti Gupta	Quality Assurance in HEIs: Reorienting Tea chingLearning Paradigm	SGNDKC RLA	2000
2019	Gunjeet Kaur	Quality Assurance in HEIs: Reorienting Tea chingLearning Paradigm	SGNDKC RLA	2000
2019	Sarika Khurana	Quality Assurance in HEIs: Reorienting Tea chingLearning Paradigm	SGNDKC RLA	2000
2019	Hardeep Kaur	Quality Assurance in HEIs: Reorienting Tea chingLearning Paradigm	SGNDKC RLA	2000
2019	Bhawana Sharma	Quality Assurance in HEIs: Reorienting Tea chingLearning Paradigm	SGNDKC RLA	2000
2019	Mamta Ahuja	Quality Assurance in HEIs: Reorienting Tea chingLearning Paradigm	SGNDKC RLA	2000
2019	Deepak K. Nair	Quality Assurance in HEIs: Reorienting Tea	SGNDKC RLA	2000

		chingLearning Paradigm		
2019	M P Singh	Quality Assurance in HEIs: Reorienting Teaching Learning Paradigm	SGNDKC RLA	2000
2019	Ashish Thomas	Quality Assurance in HEIs: Reorienting Teaching Learning Paradigm	SGNDKC RLA	2000
2019	Ghanshyam Bairwa	Quality Assurance in HEIs: Reorienting Teaching Learning Paradigm	SGNDKC RLA	2000
2019	Savilata Yadav	Quality Assurance in HEIs: Reorienting Teaching Learning Paradigm	SGNDKC RLA	2000
2019	Archana Sharma	Quality Assurance in HEIs: Reorienting Teaching Learning Paradigm	SGNDKC RLA	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Office automation and documentation for NAAC	Office automation and documentation for NAAC	04/01/2019	06/01/2019	30	38
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration

programme				
Refresher Course on 'Business Management, Economics and Commerce' organised by HRDC Centre of the University of Delhi	1	19/09/2018	11/10/2018	23
One week Faculty Development Programme on 'An Approach of Econometric Methods and Techniques' organised by Daulat Ram College	1	16/09/2018	22/09/2018	7
Faculty Development Programme (FDP) on the subject 'Ethics in Research, Education and Beyond' organized by IQAC and Research Committee of Sri Guru Nanak Dev Khalsa College	32	01/05/2018	01/05/2018	1
in Faculty Development Programme (FDP) on the subject 'Office Automation Documentation for NAAC and Effective Communication'	5	04/01/2019	06/01/2019	3
workshop on 'Panel Data Models' organised by Department of South Campus	1	15/09/2018	15/09/2018	1
FDP on Hindi Sahitya aur media: Shikshan	1	22/10/2018	28/10/2018	7

Padhithidhi evam Sambhavnaayen organised by manav Sansadhan Vikas Mantrayalaya and PMMSSM				
Faculty Development Programme on 'Gender Sensitization and Human Rights' organised by Satyawati College (Eve.) in collaboration with Women's Studies and Development Centre, University of Delhi	1	15/10/2018	21/10/2018	7
an online noncredit course 'Powerful Tools for Teaching and Learning: Web 2.0 Tools' authorized by University of Houston System and offered through Coursera	1	09/06/2018	09/06/2018	1
an online noncredit course 'Assessment in Higher Education: Professional Development for Teachers' authorized by Erasmus University Rotterdam and offered through Coursera	1	05/12/2018	05/12/2018	1
Workshop at University of	1	25/08/2018	25/08/2018	1

Delhi on 'History of the USA: Independence to the Civil War'				
FDP on the subject 'Bhasha, Sahitya, Media Aur Paryavaran' organized by Mahatma Hansraj Faculty Development Center, held at Hansraj College, University of Delhi	1	10/12/2018	23/12/2018	14
Faculty Development Programme (FDP) on the subject 'Hindi Bhasha, Sahitya Aur Bharatiya Darshan' (Inter disciplinary) organized by Mahatma Hansraj Faculty Development Center, held at Hansraj College, University of Delhi	1	14/11/2018	27/11/2018	14
workshop on 'Talk Journalism' held at Jaipur	1	10/08/2018	12/08/2018	3
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
49	38	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance Scheme	Group insurance scheme	schemes for differentlyabled students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Both internal and external financial audits are regularly done. Expenditures are done in a budgeted manner with proposals prepared by different Committees/societies/departments and duly approved by the Finance Committee and the Governing body of the College. The institution has engaged audit firm, RRSR and Company, to do internal financial audits on quarterly basis. External audits are done by IP Pasricha and Co. Chartered Accountant on annual basis.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Departmental incharge
Administrative	No	Null	Yes	Administrative Officer

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Though the formation of Parent teacher association is in the process, regular parent teacher meetings are held for better communication and interaction on the performance of the students. • Detailed report on the student’s academic performance was shared and discussed at personal level. Parents shared their experiences/problems/issues with college teaching and administration • Parents were acquainted with the evolving innovative teaching and evaluation methodology and associated reforms like online attendance system, developing mentoring system, services of a qualified psychological counsellor, robust placement system etc. • Parents came forward several suggestions and plans to organize jointprograms and activities in the next session which would be useful for overall development of the students. In this regard their unstinting support and financial assistance was offered by the parents.

6.5.3 – Development programmes for support staff (at least three)

• A Three Day workshop was organized on Office Automation and Documentation for NAAC from 4 to 6 January, 2019. The Workshop equipped the IQAC functionaries and administrative staff of different colleges from all over Delhi as participants with documentation for NAAC, office automation, data communication and data management, document control and record management, effective communication and soft skills. It was also supported by many practical sessions.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Institution motivates teachers to adopt and practice up to date modern and

innovative teaching and learning methodologies. 2. Increase in the IT in admission and other students support service. 3. Promotion of research by creating provisions for research grant.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	A Youth Talk (in collaboration with ICT Academy)	09/08/2018	09/08/2018	09/08/2018	100
2018	Faculty Development Programme was organized for the IQAC Coordinators on the theme 'Shifted Goalposts in new NAAC: A Challenge for today's IQAC	10/09/2018	10/09/2018	10/09/2018	50
2018	Short term Research Grant by IQAC and Research Committee of our College	10/09/2018	10/09/2018	10/09/2018	10
2018	MoU with HV Desai College of Arts, Science and Commerce College Pune	10/09/2018	10/09/2018	10/09/2018	6
2018	MoU with IQACs of ten Colleges of University of Delhi and IP University	09/11/2018	09/11/2018	09/11/2018	50

2018	Cloud Literacy Day	05/10/2018	05/10/2018	05/10/2018	98
2018	Participation in Bridge Conference Fostering India with Industry 4.0 at La Shangrila, Delhi	12/12/2018	12/12/2018	12/12/2018	9
2019	Three days workshop on Office Automation and Documentation for NAAC	04/01/2019	04/01/2019	06/01/2019	68
2019	Talk on Virtual Police Stations	17/01/2019	17/01/2019	17/01/2019	79
2019	Workshop on Google Classroom	21/02/2019	21/02/2019	21/02/2019	109
2019	Inauguration of Centre for Human Values	13/03/2019	13/03/2019	13/03/2019	105
2018	Adopted GeM for Purchase procedures	17/09/2018	17/09/2018	17/09/2018	10
2019	Organized Investors Education Seminar on Fundamental of Investments	14/03/2019	14/03/2019	14/03/2019	76
2019	Biannual EMagazine started	04/01/2019	04/01/2019	04/01/2019	12
2019	FDP on Quality Assurance in HEIs: Reorienting Teaching Learning Paradigm	15/03/2019	15/03/2019	19/03/2019	52

2019	Organized Parent Teacher meeting	20/04/2019	20/04/2019	20/04/2019	550
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Special skill development for differently abled students	Yes	30
Any other similar facility	Yes	30
Physical facilities	Yes	30
Provision for lift	Yes	30
Ramp/Rails	Yes	30
Braille Software/facilities	Yes	30
Rest Rooms	Yes	30
Scribes for examination	Yes	30

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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Human Values	13/03/2019	centre for Human Values was initiated and an invigorating session was organised by an eminent personality Veer Bhupinder Singh Ji from USA. the lecture tried to inculcate the principles and tenets of Sikhism, namely kirt karna, vand ke chhakna and naam japna.
PROFESSIONAL ETHICS	08/11/2018	SEEK TO MAKE PROFESSIONAL GROWTH CONTINUOUS THROUGH STUDY AND RESEARCH. EXPRESS FREE AND FRANK OPINION BY PARTICIPATION IN SEMINARS, PROFESSIONAL MEETINGS, TOWARDS THE CONTRIBUTION OF KNOWLEDGE

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International conference on Teachings and Legacy of Sri Guru Nanak Dev Ji	22/04/2019	23/04/2019	289
A panel discussion on 'Disability: Issues and Challenges in Contemporary India'	14/03/2019	14/03/2019	116
Centre for Human Values organised a session by Veer Bhupinder Singh ji, an eminent personality from USA	13/03/2019	13/03/2019	65
Ankur, sports event for visually impaired	22/02/2019	22/02/2019	77
'The Divine Meet1, to instil the values of humanity and kindness in the students	30/08/2018	30/08/2018	1
The Divine Meet 2to impart the teachings and philosophy of Sri Guru Nanak Dev Ji	13/02/2019	15/09/2019	2

A divinity trip to Anandpur Sahib to impart the values of love and sacrifice for humanity	10/04/2019	13/04/2019	3
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. GOOGLE CLASSROOM 2. ERP (ENTERPRISE RESOURCE PLANNING) 3. SOLAR PANELS 4. RAIN WATER HARVESTING 5. WASTE PAPER RECYCLING

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practices: E transactions in the institution In pursuance with the directions from University Grants Commission urging colleges to implement epayment transactions in all institutional activities, the College has been able to achieve it by practicing epayment transactions involving all financial dealings. With manpower crunch in the accounts branch of the college, the process of getting and depositing cash to the bank, not situated within the campus, would often get delayed. As a consequence, collection and disbursement of cash to various stakeholders was not smooth and efficient. To overcome these problems the College has implemented epayment transactions. To begin with, salary of all employees - teaching and nonteaching staff (including Group D) was credited to their salary account. Then, the payment of all permissible allowances was made online. All institutional purchases and infrastructural maintenance expenses are done through etendering and GovernmenteMarketplace (GEM). By adopting these measures, the accounts department and its coordination with all other stakeholders has become fast, convenient and sophisticated.

Practices of Social Inclusion of the differently abled UGC instructed universities and all the colleges to establish an Enabling Unit to facilitate differentlyabled people. Keeping these objectives in mind, our college has taken many important steps in this direction. Earlier the college had accessibility issues, for example the college didn't have bathrooms for people with special needs. The college has built two bathrooms which are differentlyabled friendly. Apart from it, college has also got constructed ramps, grills, and has also specified parking space for the disabled. Most importantly a lift has been installed for the differentlyabled. The college provides them with recording equipment, DAISY players, braille books, scanners, screenreaders called JAWS. College also arranges writers and readers for the visuallychallenged learners. Since most of the students coming from disability category belong to marginalised and poor sections of the society, college has a special provision for fee concession for the differentlyabled students. Scholarships from an NGO in Chennai, National Scholarship and Scholarship for Girls All India Confederation are cases in point. College organises talks, panel discussions and seminars, and celebrates CaneDay and Disability to sensitize the students and college staff and boost the morale of the differentlyabled. College has also inculcated sports spirit among the differentlyabled by holding an Intercollege Sports Meet, ANKUR, in which seventy four students participated. As a best practice the college has not just limited the enabling unit to talks and discussions and platitudes but college has given practical shape to what it preaches which is visible to anybody who visits the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is committed to prepare young adults, torch bearers of the future, for higher educational goals, greater employability, leadership skills, social sensitization and capacity building. Keeping this in mind, we lay emphasis on moral values besides academic excellence. This is spelt out in the vision of the college itself that clearly states that it endeavours to... "be an educational institution of repute dedicated to academic excellence, with a humane face contributing to social transformation through improvement in the quality of life." In pursuance with this, the "Centre for Human values" BISMAN was initiated this year. The Centre has been formed to educate and instil the values taught by the first Sikh Guru, Sri Guru Nanak Dev Ji i.e. "kirtkarna, naamjapna and vandchhakna" (rightful living, remembering the Almighty and sharing all that one has) and "maanaskijaatsabhaiekaiphechanbo" (recognise all of mankind as a single caste of humanity). These human values will not only help them to be morally conscious individuals but also help build up a more just, democratic and inclusive society. An education system devoid of the potential to nurture these values loses its very soul. It prepares the students as better and morally enlightened citizens and never forget these tenets when they immerse themselves in the rigors of life. This has become the need of the day considering the rise of incidence of violence that one witnesses all around. Character building thus is the focal point of a number of activities of the college. Activities 1. Special lecture by Veer Bhupinder Singh Ji from USA was organised emphasising upon the moral and human values 2. To celebrate the 550th birth anniversary of Sri Guru Nanak Dev Ji, an International Conference on "Teachings and Legacy of Sri Guru Nanak Dev Ji" was organised on 22nd April 2019. 3. This being the 550th birth year of Guru Nanak Dev Ji we plan to hold an exhibition of paintings of the Guru so as to introduce the Guru and his great teachings that have a tremendous value today in the strife torn world. 4. To further this cause we also plan to have a series of lectures that would deal with the problems faced by the students. These would be highly interactive and instead of trying to control students' behaviour our endeavour would be to help them find answers with Gurbani as a guiding force. This would give them a lifelong treasure and in future too they would know where to turn to in times of crises. 5. We plan to celebrate the founder's day this year with a difference. Our endeavour would be to involve more and more students into the celebration. What better way to learn what is "vandChakna" than to ask them to prepare 'langar' themselves. And then to let them experience the bliss of sharing their toil with others. Sitting together without any discrimination of caste, creed or class and partaking of the food that they themselves have prepared is a wonderful lesson to be learnt indeed.

Provide the weblink of the institution

<https://www.sgndkc.org/sk/page.php?page=igac%20and%20naac&view=activities>

8. Future Plans of Actions for Next Academic Year

1. To create a sustainable and congenial environment for quality awareness in teaching learning processes through innovative teaching methodologies, ICT, field visits, special panel discussions, workshops and seminars. 2. To provide platforms to students to engage in creative cocurricular activities other than academic pursuits by organising innovative training programmes and special events. 3. To design and conduct Faculty Development and Soft Skill programmes with a view to encouraging self monitoring and self assessment both by teachers and students 4. To establish a rigorous, comprehensive and regular feedback system

from all stakeholders namely, faculty, students, alumni parents and employers. 5. To design and make available a comprehensive, continuous and innovative internal assessment system as tools for learning and improved evaluation. 6. Through NSS and Divinity Society instil in young minds modern, scientific and universal values like religious tolerance, environmental consciousness, gender sensitivity and swachhta 7. Aim towards a cleaner and greener college campus 8. Through Enabling Unit the college shall make efforts to facilitate the differentlyabled in academic and co curricular activities 9. To initiate a number of significant short term and add on courses to enhance the employability of the undergraduate learners 10. To work on the locational advantage of the institution by widening the scope of placement of graduate students in the MNCs and companies in the vicinity