



# SRI GURU NANAK DEV KHALSA COLLEGE

(UNIVERSITY OF DELHI)

NAAC Accredited A

DEV NAGAR, NEW DELHI-110 005

Ref. No.: SGND/ADMIN/26/10560

Dated: 18-03-2026

## Quotation inviting notice for hiring Transport services

Sealed quotations are invited for hiring transportation services for students of various departments/ societies of Sri Guru Nanak Dev Khalsa College for their educational/ activity trips, within and outside Delhi (starting point: SGND Khalsa College).

Rates (financial bid) should be submitted for the following vehicles in the format given below:

Vehicle	Fixed charges (in Rs) of 8 hrs and 80 KM.	Extra charges per KM (in Rs)	Extra charges per hour (in Rs)
Tempo Traveler (18 Seater)			
Tempo Traveler (22 Seater)			
Bus (45 Seater)			

### Terms and Conditions

1. The rates quoted should be valid for a period of one year from the date of award of contract.
2. The Rates should be inclusive of all taxes, toll taxes and parking charges, driver allowance and any other applicable charges.
3. The bidder should submit copy of valid PAN Card and GST Number along with the quotation.
4. The College reserves the right to reject any or all quotation without assigning any reason.
5. The vehicles provided shall be in good mechanical condition, clean and roadworthy. Vehicles found unsuitable may be refused as per college discretion
6. The Agency / Firm / Company should be located within the radius of 10 kms. of the College
7. The bidder's agency/firm/company should have all valid statutory sanctions / registrations / permits, insurance and licenses required to operate transport services
8. The vehicles supplied should preferably not be older than 5 years from the date of manufacture and must have valid Registration Certificate (RC), insurance, Pollution under Control certificate (PUC), and a fitness certificate.
9. Drivers deployed by the agency must possess a valid Commercial driving license, adequate driving experience, and should maintain proper Conduct of discipline while on duty.
10. In case of any breakdown or any unforeseen issue with the vehicle, the agency must arrange a replacement vehicle immediately without any additional cost to the college
11. The agency shall be responsible for the safety and security of students & faculty/ Passengers during the journey and shall Comply with all applicable traffic rules and transport regulations.
12. The College shall not be responsible for any accident, damage, loss or legal liability arising during the top trip/ Journey. The agency will bear full responsibility as per applicable Laws.
13. The payment will be made after submission of the bills and verification of the services provided, through NEFT/RTGS after applicable statutory deductions.

The sealed quotations may be sent to the office of the **Principal, Sri Guru Nanak Dev Khalsa College, Dev Nagar, Karol Bagh, New Delhi 110005** on or before 27<sup>th</sup> March 2026 by 4:00 PM.

Dr. Baljeet Singh  
Oftg. Principal