



SRI GURU NANAK DEV KHALSA COLLEGE

(UNIVERSITY OF DELHI)

NAAC Accredited A

Dev Nagar, New Delhi-110005

Ref. No.:

Dated: 15/08/2025

NOTICE

Extension of last date of registration to Certificate course in Foreign languages

This is to inform that the **last date for registration to Certificate course in French and German language has been extended till 1st September 2025**. All the relevant information regarding the course and the registration process as well as the application forms are provided in the attached brochure.

Interested students may apply on or before the last date as no more extension will be provided.

-Sd-

Dr. Baljeet Singh
(Oftg. Principal)



Sri Guru Nanak Dev Khalsa College

(University of Delhi)
Dev Nagar, New Delhi 110005



CENTRE FOR FOREIGN LANGUAGES

**INFORMATION BROCHURE
2025 - 2026**

REGISTRATION OPEN
Last Date: 1 September, 2025



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About Sri Guru Nanak Dev Khalsa College

Sri Guru Nanak Dev Khalsa College is a constituent college of University of Delhi, established in 1973. The college believes in the philosophy of equality of mankind that gets reflected in noble words, *Maanas Ki Jaat Sabhai Ekai Pehchanbo*,. With this vision, the college has kept its doors open for students of all segments of the society. The erudite, hardworking and empathetic faculty members aim at providing students an enabling environment to learn, prosper and progress in a holistic manner. The college offers Honours degree in Commerce, Business Economics, English, Hindi, Hindi Journalism and Mass Communication, History, Punjabi, Mathematics and Political Science. Various Certificate and add-on courses are offered to the students to develop their analytical skills and practical know how. Apart from excellence in academics, the college has a number of academic and cultural societies which help in the overall development of students.

About Centre for Foreign Languages

The Centre for Foreign Language Course (CFL) of the college was established in the year 2020 with the commencement of Certificate course in French language, in affiliation with Department of Germanic and Romance Studies (DGRS), University of Delhi. The centre aspires to impart the knowledge of various foreign languages, cultures and literature among interested students in order to help them develop their personalities, acquire intercultural understanding and language skills as well as improve their employability. Currently the Centre has approval for two certificate courses (French and German) and one Diploma Course (French) from DGRS.



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Courses offered

The certificate courses are designed for beginners so that they are able to develop writing, reading and speaking skills in the respective language. These course will prepare students to interact in French / German and acquire fluency with respective scripts. Apart from providing knowledge to students, it will also help them in developing their personalities, intercultural competence, academic language skills as well as improve their employability skills.

This year, the CFL is offering the following two courses, each of 150 hours duration.



Certificate course in French language

50 seats



Certificate course in German language

50 seats

NOTE: For commencing any of the above course, a minimum of 15 students are required in the respective course.

The above courses will be conducted in affiliation with Department of Germanic and Romance Studies (DGRS), University of Delhi and hence will follow the curriculum and syllabus prescribed by the Department. The DGRS will also conduct the examination for awarding the certificate. Classes will begin in August 2025 and examination will be conducted tentatively in May/ June 2026.

MODE OF TEACHING

- The course will be conducted in **physical (offline) mode**.
- Classes will be held thrice a week (two-hour duration each day)



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Eligibility criteria and Admission process

For certificate courses (French and German)

- Should have passed the Senior Secondary School examination (10+2) with minimum 50% marks.
- **Admission will be on merit basis**

Fee details

**For SGND Khalsa
students
(currently enrolled)**

Rs 12,610/-

12,000/- (course fee)
510/- (exam fee)
100/- (enrolment fee)

**For Delhi University
students
(currently enrolled)**

Rs 13,610/-

13,000/- (course fee)
510/- (exam fee)
100/- (enrolment fee)

For all others

Rs 14,610/-

14,000/- (course fee)
510/- (exam fee)
100/- (enrolment fee)

- *Registration fee of Rs 100/- (mandatory)*
- *All fee, including registration fee, is non-refundable*
- *Please note that enrolment fee is separate than the registration fee*



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Registration process

- 1** Download the Application form provided at the end of this brochure and also available on the College website.
- 2** Fill the application form and deposit Registration fee (Rs 100/-). All fee payments to be made online as per account details given below.
- 3** Mail the following scanned documents to languagecourse@sgndkc.du.ac.in
 - i. Duly filled application form (mandatory)
 - ii. Proof of submission of Registration fee (Rs 100/-)
 - iii. Self-attested copy of 12th class marksheet (mandatory)
 - iv. Self-attested copy of valid ID card/ admission slip/ last semester marksheet (mandatory for currently enrolled SGNDKC/ DU students)

The last date for registration is September 1, 2025

ACCOUNT DETAILS for FEE PAYMENT

Principal, Sri Guru Nanak Dev Khalsa College
A/c No: 0619000101313665
Punjab National Bank
New Rohtak Road, Karol Bagh, New Delhi
IFSC Code: PUNB0061900

CFL Committee

Dr. Baljeet Singh
Principal

Dr. Meena Singh
Convenor

Dr. Ashish Thomas
Member
9891125596

Ms. Deeksha Suri
Member
9953696145

For any queries, email to languagecourse@sgndkc.du.ac.in



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Annexure 1

CERTIFICATE COURSE REGISTRATION FORM 2025 - 2026

Course ID : LCC 2025 **Delhi University Enrollment No** :

Language course applied for: FRENCH / GERMAN _____ (mention any one)

Personal details

Name of applicant : _____
DOB (dd/mm/yyyy) : _____
Gender : _____
Mobile No : _____
E-mail : _____
Father's name : _____
Mother's Name : _____
Local Address and Pincode : _____

Paste recent passport
size photo

Eligibility details

Percentage marks scored in XII : _____
Board : _____
Are you currently a student in DU : Yes/ No
If yes, mention College/ Department _____

Date:

Signature of Applicant

Date:

For Office use only

Admission is hereby granted to _____ for attending the **Certificate Course in FRENCH / GERMAN language** at Sri Guru Nanak Dev Khalsa College, University of Delhi

Teacher in charge/ Convenor

Administrative officer

Principal

Scan the duly filled application form and email to languagecourse@sgndkc.du.ac.in along with other relevant documents mentioned in the Information Brochure.