



SRI GURU NANAK DEV KHALSA COLLEGE

(UNIVERSITY OF DELHI)

NAAC Accredited A

Dev Nagar, New Delhi-110005

Ref. No.:

Dated: 07/08/2024

NOTICE

Notice regarding Registration for Language courses

This is to inform that the college has started the registration process for Foreign Language courses, which the college is offering in collaboration with the Department of Germanic and Romance Studies. The following courses are being offered:

- a) Certificate course in French language
- b) Certificate course in German language
- c) Diploma course in French language

More Information about the courses can be found in the attached information brochure. The registration forms are also attached at the end of the brochure.

The last date for registration for all the courses is 6th September, 2024.

Prof. (Dr.) Gurmohinder Singh
(Principal)



Sri Guru Nanak Dev Khalsa College

(University of Delhi)
Dev Nagar, New Delhi 110005



CENTRE FOR FOREIGN LANGUAGES

INFORMATION BROCHURE
2024 - 2025

REGISTRATION OPEN
Last Date: 6 September, 2024



Sri Guru Nanak Dev Khalsa College

(University of Delhi)



About Sri Guru Nanak Dev Khalsa College

Sri Guru Nanak Dev Khalsa College is a constituent college of University of Delhi, established in 1973. The college believes in the philosophy of equality of mankind that gets reflected in noble words, *Maanas Ki Jaat Sabhai Ekai Pehchanbo*. With this vision, the college has kept its doors open for students of all segments of the society. The erudite, hardworking and empathetic faculty members aim at providing students an enabling environment to learn, prosper and progress in a holistic manner. The college offers Honours degree in Commerce, Business Economics, English, Hindi, Hindi Journalism and Mass Communication, History, Punjabi, Mathematics and Political Science. Various Certificate and add-on courses are offered to the students to develop their analytical skills and practical know how. Apart from excellence in academics, the college has a number of academic and cultural societies which help in the overall development of students.

About Centre for Foreign Languages

The Centre for Foreign Language Course (CFL) of the college was established in the year 2020 with the commencement of Certificate course in French language, in affiliation with Department of Germanic and Romance Studies (DGRS), University of Delhi. The centre aspires to impart the knowledge of various foreign languages, cultures and literature among interested students in order to help them develop their personalities, acquire intercultural understanding and language skills as well as improve their employability. Currently the Centre has approval for two certificate courses (French and German) and one Diploma Course (French) from DGRS.



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Courses offered

The certificate and diploma courses are designed for beginners so that they are able to develop writing, reading and speaking skills in the respective language. These course will prepare students to interact in French / German and acquire fluency with respective scripts. Apart from providing knowledge to students, it will also help them in developing their personalities, intercultural competence, academic language skills as well as improve their employability skills.

Currently the CFL is offering the following three courses, each of 150 hours duration.



Certificate course in French language
50 seats



Certificate course in German language
50 seats



Diploma course in French language
50 seats

NOTE: For commencing any of the above course, a minimum of 15 students are required in the respective course.

The above courses will be conducted in affiliation with Department of Germanic and Romance Studies (DGRS), University of Delhi and hence will follow the curriculum and syllabus prescribed by the Department. The DGRS will also conduct the examination for awarding the certificate. Classes will begin in September 2024 and examination will be conducted tentatively in May/June 2025.

MODE OF TEACHING

- The course will be conducted in **physical (offline) mode**.
- Classes will be held thrice a week (two-hour duration each day)



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Eligibility criteria and Admission process

For certificate courses (French and German)

- Should have passed the Senior Secondary School examination (10+2) with minimum 50% marks.
- **Admission will be on merit basis**

For Diploma course in French language

- Should have passed the Senior Secondary School examination (10+2) with minimum 50% marks.
- Should have completed certificate course in French language (of 150 hours) from University of Delhi/ any other recognised institution.
- **Admission will be on the basis of an Entrance test.**

Fee details

**For SGND Khalsa
students
(currently enrolled)**

Rs 12,610/-

12,000/- (course fee)
510/- (exam fee)
100/- (enrolment fee)

**For Delhi University
students
(currently enrolled)**

Rs 13,610/-

13,000/- (course fee)
510/- (exam fee)
100/- (enrolment fee)

For all others

Rs 14,610/-

14,000/- (course fee)
510/- (exam fee)
100/- (enrolment fee)

Registration fee of Rs 100/- (mandatory)

All fee, including registration fee, is non-refundable



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Registration process

- 1** Download the Application form available on the College website or by clicking the link given below
- 2** Fill the application form and deposit Registration fee (Rs 100/-). All fee payments to be made online as per account details given below.
- 3** Mail the following scanned documents to languagecourse@sgndkc.du.ac.in
 - Duly filled application form (mandatory)
 - Proof of submission of Registration fee (Rs 100/-)
 - Self-attested copy of 12th class marksheet (mandatory)
 - Self-attested copy of certificate course degree/marksheet (mandatory for diploma course)
 - Self-attested copy of valid ID card/ Admission slip/ last semester marksheet (mandatory for currently enrolled SGNDKC/ DU students)

The last date for registration is September 6, 2024

ACCOUNT DETAILS for FEE PAYMENT

Principal, Sri Guru Nanak Dev Khalsa College
A/c No: 0619000101313665
Punjab National Bank
New Rohtak Road, Karol Bagh, New Delhi
IFSC Code: PUNB0061900

REGISTRATION FORM

Attached below

CERTIFICATE COURSE
Annexure 1

DIPLOMA COURSE
Annexure 2

CFL Committee

Prof. (Dr.) Gurmohinder Singh
Principal

Dr. Meena Singh
Convenor

Dr. Ashish Thomas
Member
9891125596

Ms. Deeksha Suri
Member
9953696145

For any queries, email to languagecourse@sgndkc.du.ac.in



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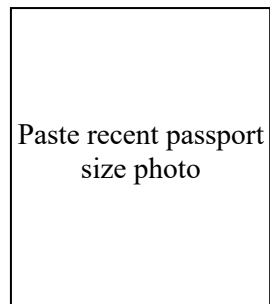
CERTIFICATE COURSE REGISTRATION FORM 2024 - 2025

Course ID : LCC 2024 **Delhi University Enrollment No** :

Language course applied for: FRENCH / GERMAN _____ (*mention any one*)

Personal details

Name of applicant	:	
DOB (dd/mm/yyyy)	:	
Gender	:	
Phone No / Mobile No	:	
E-mail	:	
Father's name	:	
Mother's Name	:	
Local Address and Pincode	:	



Eligibility details

Percentage marks scored in XII	:	
Board	:	
Are you currently a student in DU	:	Yes/ No
If yes, mention College/ Department		

Date:

Signature of Applicant

Date:

For Office use only

Admission is hereby granted to _____ for attending the **Certificate Course in FRENCH / GERMAN language** at Sri Guru Nanak Dev Khalsa College, University of Delhi

Teacher in charge/ Convenor

Administrative officer

Principal



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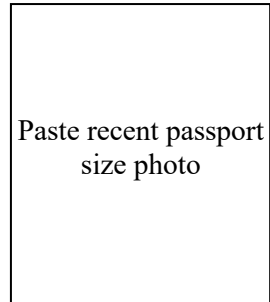
DIPLOMA COURSE in FRENCH LANGUAGE
REGISTRATION FORM 2024 - 2025

Course ID : LDC 2024

Delhi University Enrollment No :

Personal details

Name of applicant : _____
DOB (dd/mm/yyyy) : _____
Gender : _____
Phone No / Mobile No : _____
E-mail : _____
Father's name : _____
Mother's Name : _____
Local Address and Pincode : _____



Paste recent passport size photo

Eligibility details

(Please read eligibility criteria in brochure)

Year of passing certificate course in French language : _____
Name of institute/ University from where completed : _____
Percentage marks scored in XII : _____
Are you currently a student in DU : Yes/ No
If yes, mention College/ Department

Date:

Signature of Applicant

Date:

For Office use only

Admission is hereby granted to _____ for attending the **Diploma Course in FRENCH language** at Sri Guru Nanak Dev Khalsa College, University of Delhi

Teacher in charge/ Convenor

Administrative officer

Principal

Scan the duly filled application form and email to languagecourse@sgndkc.du.ac.in along with other relevant documents mentioned in the Information Brochure