



SRI GURU NANAK DEV KHALSA COLLEGE
(University of Delhi)
Dev Nagar, Delhi 110005

Registration open for
CERTIFICATE COURSES
in

FRENCH and GERMAN
Language

in collaboration with
Department of Germanic and Romance Studies
University of Delhi

ELIGIBILITY

Minimum 50% marks in 12th

**REGISTRATION
PROCESS**

Candidates have to submit relevant documents via mail to
languagecourse@sgndkc.du.ac.in

**LAST DATE OF
REGISTRATION**

20th November, 2021

Classes to begin in December in Online mode
Classes to be held three times a week between 4 pm - 6 pm
Certificate of completion will be provided by DGRS

For more details and for downloading the application form, visit
sgndkc.org and check NOTICES or COURSES

Please read all the admission related details thoroughly before filling the form



SRI GURU NANAK DEV KHALSA COLLEGE
(University of Delhi)
DEV NAGAR, NEW DELHI-110005

Certificate Courses in FRENCH and GERMAN Language
2021-22

In collaboration with Department of Germanic and Romance Studies (DGRS), University of Delhi

➤ **About the course**

The certificate course in French / German language is designed for beginners so that they are able to develop writing, reading and speaking skills in the respective language. The course will prepare students to interact in French / German and acquire fluency with respective scripts. Apart from providing knowledge to students, it will also help them in developing their personalities, intercultural competence, academic language skills as well as improve their employability skills.

➤ **Curriculum and syllabus**

The course will be conducted in collaboration with Department of Germanic and Romance Studies, University of Delhi and hence will follow the curriculum and syllabus prescribed by the Department, which will also conduct the examination for awarding the certificate.

➤ **Course Outcome**

This course is aimed to provide fundamental understanding of French / German language to students. On successful completion of this course, students will be able to:

- a) Develop beginner level reading, writing and speaking skills in French / German language
- b) Provide a foundation for students to undertake intermediate and higher level course in French / German language
- c) Develop intercultural competence and acquire fluency with French / German scripts.
- d) Improve employability skills.

Areas of employment

- Can work with historians archaeologists, translators
- Interpreter
- Content Editor - Journalism
- Bilingual Call Centre Customer Service Representative
- Instructor –French Language
- Letter translator
- Tourism
- Sales and logistics

➤ **Eligibility and admission process**

Candidates who have passed the senior secondary school examination (10+2) with atleast 50% marks. Preference will be given to students/ex-students of Sri Guru Nanak Dev Khalsa College. Applicants have to fill all the details in the application form and paste a recent passport size photograph in the given space. ***Please note that an applicant can apply for only one certificate course.***



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The registration process will be done online. Candidates need to **scan and mail** the following documents:

- a. Duly filled application form (mandatory)
- b. Self-attested copy of 12th class marksheet (mandatory)
- c. Self-attested copy of Graduation/Post Graduation certificate (wherever applicable)
- d. Self-attested copy of valid ID card/ Admission slip/ last semester marksheet (mandatory only for currently enrolled DU students)

The documents should be sent via email to the following ID: languagecourse@sgndkc.du.ac.in. The candidate should mention 'Application for Certificate Course 2021-22' as the subject line of the email.

Selection of candidates will be based on merit. Kindly note that candidates who are admitted to the course have to submit hard copies of the above-mentioned documents for verification within 20 days of the beginning of the course.

➤ **Important points to remember**

Total Number of seats	50
Last date of Registration	20th November, 2021
Date of display of first cut off	25th November, 2021
Mode of teaching	ONLINE (<i>until further notification from University for commencing classroom teaching</i>)
Course fees a. For present SGND Khalsa students b. For DU students c. For others	Rs 10,000/- (course fee) + 510 /- (exam fee) + 100/- (enrolment fee) Rs 11,000/- (course fee) + 510 /- (exam fee) + 100/- (enrolment fee) Rs 12,000/- (course fee) + 510 /- (exam fee) + 100/- (enrolment fee)
Frequency of classes	Three times a week (2 hours each day)
Class timings	4:00 PM to 6:00 PM

Note:

1. The college reserves the right to cancel the commencement of the course if adequate seats are not filled.
2. The registration process may be completed carefully, as incomplete application forms and non-submission of the above documents via mail will lead to rejection of the application.
3. Hard copies of the mailed documents need to be submitted in college within 20 days of the beginning of the course. Admission will be confirmed only after due verification.



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CERTIFICATE COURSE ADMISSION FORM 2021-2022

Course ID : LCC 2021 **Delhi University Enrollment No** :

Language course applied for: FRENCH / GERMAN _____ (mention any one)

Personal details

Name of applicant : _____
DOB (dd/mm/yyyy) : _____
Gender : _____
Phone No / Mobile No : _____
E-mail : _____
Father's name : _____
Mother's Name : _____
Local Address and Pincode : _____

Paste recent passport
size photo

Eligibility details

Percentage marks scored in XII : _____
Board : _____
Are you currently a student in DU : Yes/ No
If yes, mention College/ Department _____

Date:

Signature of Applicant

Date:

For Office use only

Admission is hereby granted to _____ for attending the **Certificate Course in FRENCH / GERMAN language** at Sri Guru Nanak Dev Khalsa College, University of Delhi

Teacher in charge/ Convenor

Administrative officer

Principal