



SRI GURU NANAK DEV KHALSA COLLEGE
(University of Delhi)
DEV NAGAR, NEW DELHI-110005

Certificate Course in FRENCH Language
2020-21

In collaboration with Department of Germanic and Romance Studies, University of Delhi

➤ **About the course**

The course is designed as a **one-year certificate course that focusses** on teaching French language to beginners so that they are able to develop writing, reading and speaking skills. The course will prepare students to interact in French and acquire fluency with French scripts. Apart from providing knowledge to students, it will also help them in developing their personalities, intercultural competence, academic language skills as well as improve their employability skills.

➤ **Curriculum and syllabus**

The course will be conducted in collaboration with Department of Germanic and Romance Studies, University of Delhi and hence will follow the curriculum and syllabus prescribed by the Department, which will also conduct the examination for awarding the certificate.

➤ **Course Outcome**

This course is aimed to provide fundamental understanding of French language to students. On successful completion of this course, students will be able to:

- a) Develop beginner level reading, writing and speaking skills in French language
- b) Provide a foundation for students to undertake intermediate and higher level course in French language
- c) Develop intercultural competence and acquire fluency with French scripts.
- d) Improve employability skills.

Areas of employment

- Can work with historians archaeologists, translators
- Interpreter
- Content Editor - Journalism
- Bilingual Call Centre Customer Service Representative
- Instructor –French Language
- Letter translator
- Tourism
- Sales and logistics

➤ **Eligibility and admission process**

Candidates who have either passed the senior secondary school examination (10+2) with atleast 55% marks or completed Graduation (in any stream) with atleast 50% marks, are eligible to apply. Preference will be given to students/ex-students of Sri Guru Nanak Dev Khalsa College. Applicants have to fill all the details in the application form and paste a recent passport size photograph in the given space.



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The registration process will be done online. Candidates need to **scan and mail** the following documents:

- a. Duly filled application form.
- b. Self-attested copy of 12th class/ Graduation marksheet.
- c. Self-attested copy of valid ID card (only for currently enrolled DU students)

The documents should be sent via email to the following ID: languagecourse@sgndkc.du.ac.in. The candidate should mention ‘**Application for French Certificate Course 2020**’ as the subject line of the email.

Selection of candidates will be based on merit. Kindly note that candidates who are admitted to the course have to submit hard copies of the above-mentioned documents for verification within 20 days of the beginning of the course.

➤ **Important points to remember**

Total Number of seats	50
Duration of the Course	One year
Last date of online submission of forms	October 20, 2020
Date of display of first cut off	Will be notified on the college website after the registration process is completed.
Venue where classes will be held	Online / Sri Guru Nanak Dev Khalsa College
Course fees a. <i>For present SGND Khalsa students</i> b. <i>For DU students</i> c. <i>For others</i>	Rs 10,000/- plus examination fee Rs 11,000/- plus examination fee Rs 12,000/- plus examination fee
Frequency of classes	Three times a week (2 hours each day)
Class timing	3:00 PM to 5:00 PM

Note:

1. The college reserves the right to cancel the commencement of the course if adequate seats are not filled.
2. The registration process may be completed carefully, as incomplete application forms and non-submission of the above documents via mail will lead to rejection of the application.
3. Hard copies of the mailed documents need to be submitted in college within 20 days of the beginning of the course. Admission will be confirmed only after due verification.



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ADMISSION FORM 2020-2021

(For office use)

Course Name : Certificate Course in French language	Form No :
Course ID : French/2020	Roll No :

Personal details

Name of applicant :	
DOB (dd/mm/yyyy) :	
Gender :	
Phone No / Mobile No :	
E-mail :	
Father's name :	
Mother's Name :	
Local Address and Pincode :	

Paste recent passport
size photo

Eligibility details

Last qualifying examination passed (whether XII/ Graduation) :	
Board/ University :	
Percentage/ CGPA obtained in last qualifying exam :	
Are you currently a student in DU :	Yes/ No
If yes, mention College/ Department	

Date:

Signature of Applicant

Date:

For Office use only

Admission is hereby granted to _____ for attending the **Certificate Course in French language** at Sri Guru Nanak Dev Khalsa College, University of Delhi

Teacher in charge/ Convenor

Administrative officer

Principal

Scan the duly filled application form and email to languagecourse@sgndkc.du.ac.in