

Phone: 28729399 Fax: 011-28728909 E-mail: principal @sgndkc.du.ac.in

Ref. No.

Dated: 01/12/2020

## <u>NOTICE</u>

## SEM. I, III & V EXAMINATION - 2020

Ex. Students who have already filled-up their Examination Form <u>Online</u> on the <u>DU Student Login</u> are required to pay their Examination Fees for appearing in their ER–Papers of Semester I, III & V <u>latest by 10/12/2020</u> on the <u>College</u> <u>Portal</u> as per instructions given below :-

How to pay Online Examination Fee?

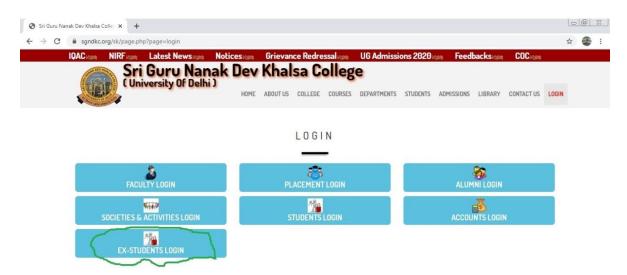
**Steps for pay online Examination Fee:** 

Note: - Latest Mark Sheet Upload is Compulsory for Pay Fee

1. Go to College Website sgndkc.org , then click Login tab



## 2. Click Ex-Students Login Tab



3. In Ex-Students Login Page, <u>Enter Your Name in User Name Box</u>, <u>Enter your Examination Roll no. in Password Box</u>, & <u>Enter Captcha code</u> (shown Right), Then Press <u>Login</u>, (for Example Your Name is Sunny & Exam Roll No is 12345678901, Your User Name is Sunny & Password is 12345678901)

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## 4. After Login Click Fee Payments Tab, then click Pay Fee Button



 Check Your Details i.e. Course, SEM, Roll No. Name & Fee Amount, <u>Upload</u> <u>Your Latest Mark Sheet</u> Then Click <u>Pay</u> (Mark Sheet Upload is Compulsory)

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- Choose Payment Mode, i.e. <u>Credit Card</u> or <u>Net Banking</u>, Enter your <u>Credit card or Net banking</u> details then click <u>Pay</u>, After Payment is done, Fee status will show as <u>Paid</u>, Click Print Slip.
- 7. Send Fee Slip at <u>exam2020@sgndkc.du.ac.in</u>

(Dr. Gurmohinder Singh) Oftg. Principal.