

<b>PROGRAMME NAME:</b> SEC
<b>COURSE NAME:</b> Public Speaking in English Language and Leadership
<b>SEMESTER DURATION:</b> August to December

<b>WEEK</b>	<b>TOPIC(S)</b>	<b>TEACHING METHODOLOGY ADOPTED/CONTINUOUS INTERNAL EVALUATION</b>
1-2	<p>UNIT – I</p> <ul style="list-style-type: none"> <li>• Introduction to Effective Communication- Features, Advantages &amp; Disadvantages</li> <li>• Importance of Listening</li> <li>• Oral communication- Meaning, Features &amp; Importance</li> <li>• Reading Public Speech- Reading documented speeches delivered in the past;</li> <li>• Understanding the art of word play, vocabulary and putting thoughts into words</li> </ul>	<ul style="list-style-type: none"> <li>• Introducing the course</li> <li>• Lecture</li> <li>• Making the students familiar with giving speeches</li> <li>• Discussion</li> </ul>
3-6	<p>UNIT – II</p> <ul style="list-style-type: none"> <li>• Public Speaking- <ul style="list-style-type: none"> <li>○ What is Speech?, Overcoming Fear of Public Speaking, Language of Public Speech</li> <li>○ Drafting a Public Speech (Reading, research, writing, Fact check, Re-writing, Delivery)</li> <li>○ 3P's of Public Speaking (Preparation, Practice, Performance)</li> <li>○ Rhetoric Skills, Art of Informative &amp; Persuasive speaking, Concluding Speech with Power</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Lectures</li> <li>• Discussions on speeches</li> <li>• PPT</li> <li>• Speech drafting and writing practice</li> <li>• Practical speeches by students on different topics</li> </ul>

	<ul style="list-style-type: none"> <li>• Types of Public Speaking- <ul style="list-style-type: none"> <li>○ Physical &amp; Online</li> <li>○ Political, Organisational, Educational &amp; Motivational</li> <li>○ Ted Talks, Public Speaking in Media</li> </ul> </li> <li>• Listening in groups and Discussion- Listening famous speeches (from history &amp; everyday life); Analysis of its elements &amp; classroom discussion</li> <li>• Writing Public speech- Classroom Practice Sessions</li> </ul>	
<p>7-11</p>	<p>UNIT – III</p> <p>Leadership Skills- (2 hrs.)</p> <ul style="list-style-type: none"> <li>• Meaning, Features &amp; Importance</li> <li>• Historical Overview</li> <li>• Leadership in Academic Life, Corporate Space, Public Life, Social Leadership and Political Leadership</li> </ul> <p>Leadership &amp; Innovations- (2 hrs.)</p> <ul style="list-style-type: none"> <li>• Audience analysis</li> <li>• Audience Engagement &amp; Leadership</li> <li>• Influencing through Leadership</li> </ul> <p>Execution &amp; Delivery of Public Speech- Learning rhetorics through speeches in the form of Audio/ Video; Learning Body Language &amp; Paralanguage through ICT</p> <p>Developing leadership competence through Public Speaking- Intra-class Speech Competitions; Extempore; Group Discussion</p>	<ul style="list-style-type: none"> <li>• Lectures</li> <li>• PPT</li> <li>• Discussions on leaders and their personalities</li> <li>• Leadership skills portrayal in practice</li> <li>• Role play</li> <li>• Intra-class speech competitions</li> </ul>

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12-16	UNIT – IV <ul style="list-style-type: none"><li>• Importance of Public Speaking in developing Leadership Skills</li><li>• Ethics in Public Speaking &amp; Leadership</li><li>• Mock Parliament/MUNs</li><li>• Workshop</li></ul>	<ul style="list-style-type: none"><li>• Lecture</li><li>• Speeches</li><li>• Role play</li><li>• Workshop</li><li>• Practical speech delivery</li></ul>
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