



**SRI GURU NANAK DEV KHALSA COLLEGE**  
(UNIVERSITY OF DELHI)  
Dev Nagar, New Delhi-110005.

Phone : 28729399 Fax : 011-28728909 E-mail : principal @sgndkc.du.ac.in

**Ref. No.** \_\_\_\_\_

**Dated:-** 01/06/2020

**NOTICE**  
**ONLY FOR EX-STUDENTS**  
**SEM. II, IV & VI EXAMINATION - 2020**

**Ex - Students** who have already filled-up their Examination Form **Online** on the **DU Student Login** are required to pay their Examination Fees for appearing in their ER-Papers of Semester II, IV & VI, on the **College Portal** Latest by **05<sup>th</sup> June 2020** as per instructions given below :-

**Ex-Students guide to Pay Online Examination Fee**

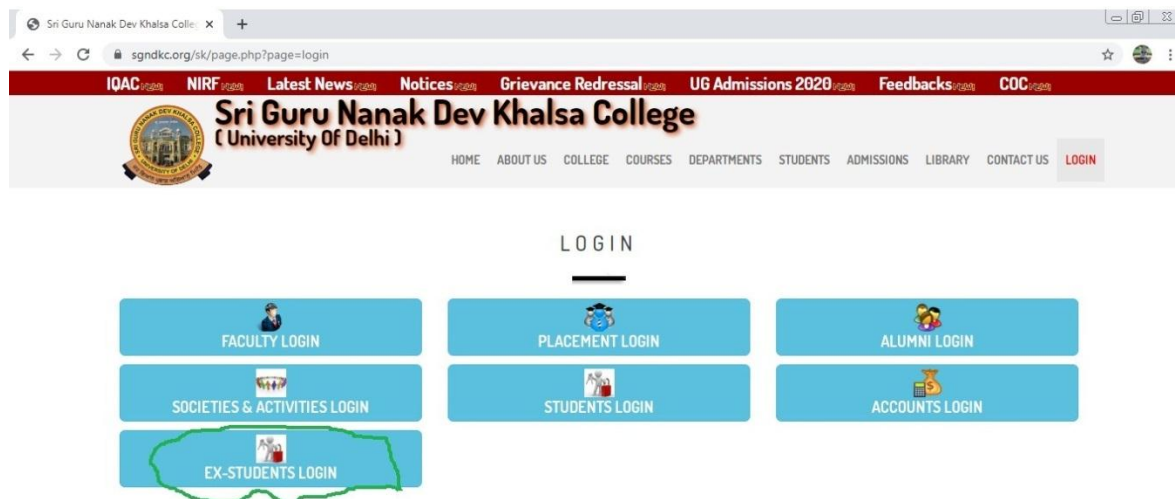
**Steps for Pay Online Examination Fee:**

**Note: - Latest Mark Sheet Upload is Compulsory for Pay Fee**

1. Go to College Website **sgndkc.org** , then click **Login tab**



2. Click **Ex-Students Login Tab**



3. In Ex-Students Login Page, Enter Your Name in User Name Box, Enter your Examination Roll no. in Password Box, & Enter Captcha code (shown Right), Then Press Login, (for Example Your Name is Sunny & Exam Roll No is 12345678901, Your User Name is Sunny & Password is 12345678901)

EX-STUDENTS LOGIN

|         |         |
|---------|---------|
| SUNNY   | *****   |
| MCFDOVY | MCFDOVY |
| Login   | Refresh |

4. After Login Click Fee Payments Tab, then click Pay Fee Button

Fee Payments

| SrNo | Fee Type        | Fee Status | Fee Amount(Rs.) | Action  |
|------|-----------------|------------|-----------------|---------|
| 1.   | Examination Fee | Pending    | 1               | Pay Fee |

5. Check Your Details i.e. Course, SEM, Roll No. Name & Fee Amount, **Upload Your Latest Mark Sheet** Then Click **Pay** (Mark Sheet Upload is Compulsory)

The screenshot shows the Sri Guru Nanak Dev Khalsa College website. The top navigation bar includes links for IQAC, NIRF, Latest News, Notices, Grievance Redressal, UG Admissions 2020, Feedbacks, and COC. The main header features the college's logo and name, along with a navigation menu: HOME, ABOUT US, COLLEGE, COURSES, DEPARTMENTS, STUDENTS, ADMISSIONS, LIBRARY, CONTACT US, DASHBOARD, and LOGOUT. On the left sidebar, there are links for Home Page, Fee Payments, and Contacts. The main content area is titled 'Fee Payment' and contains a form with the following details:

|  |   |                    |              |
|--|---|--------------------|--------------|
| Course   | B.A. (Hons.) ENGLISH                                      | Semester           | Sem 2        |
| Student Roll No  | 12345678901   | Student Name       | Sunny Kumar2 |
| Fee Type   | Examination   | Fee Amount (Rs.) * | 1            |
| Upload Current Marksheet   | <input type="button" value="Choose File"/> No file chosen |                    |              |
| <input type="button" value="Pay"/> <input type="button" value="Cancel"/> |   |                    |              |

6. Choose Payment Mode, i.e. **Credit Card** or **Net Banking**, Enter your **Credit card or Net banking** details then click **Pay**, After Payment is done, Fee status will show as **Paid**, Click Print Slip.

7. Send Fee Slip at [exam2020@sgndkc.du.ac.in](mailto:exam2020@sgndkc.du.ac.in)

(Dr. Gurmohinder Singh)  
Oftg. Principal.